1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2013, except for questions related to the current library director/manager (questions 1.35 through 1.40).

1.1 Library ID Number
2400566010

1.2 Library Name
SENeca FALLS LIBRARY

1.3 Name Status (State use only)
00 (for no change from previous year)

1.4 Structure Status (State use only)
00 (for no change from previous year)

1.5 Community
Seneca Falls

1.6 Beginning Fiscal Reporting Year
01/01/2013

1.7 Ending Fiscal Reporting Year
12/31/2013

1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?
No

1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.
N/A

1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.
N/A

1.11 Beginning Local Fiscal Year
01/01/2013

1.12 Ending Local Fiscal Year
12/31/2013

1.13 Address Status
00 (for no change from previous year)

1.14 Street Address
47 CAYUGA STREET

1.15 City
SENECA FALLS

1.16 Zip Code
13148

1.17 Mailing Address
47 CAYUGA STREET

1.18 City
SENECA FALLS

1.19 Zip Code
13148

1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)
(315) 568-8265

1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)
(315) 568-1606

1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)
myndersl@rochester.rr.com

1.23 Library Home Page URL (Enter N/A if no home page URL)
www.senecafallslibrary.org

1.24 Population Chartered to Serve (per 2010 Census)
9,838

1.25 Indicate the type of library as stated in the library's charter (select one):
ASSOCIATION

1.26 Indicate the area chartered to serve as stated in the library's charter (select one):
School District

1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action.

1.28 Indicate the type of charter the library currently holds (select one):
Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter
7/16/2012
Date the library was last registered: 12/31/1975
Federal Employer Identification Number: 166075457
County: SENeca
School District: Seneca Falls Central Schools
Town: Seneca Falls
Library System: Finger Lakes Library System

NOTE: For questions 1.36 through 1.41, report all information for the current library director/manager.

Title of Library Director/Manager (select one): Mr.
First Name of Library Director/Manager: Michael
Last Name of Library Director/Manager: Caraher
NYS Public Librarian Certification Number: N/A
E-mail Address of the Director/Manager: myndersl@rochester.rr.com
Fax Number of the Director/Manager: (315) 568-1606

Does the library charge fees for library cards to people residing outside the system's service area? N

Was all or part of the library's budget either subject to public vote held during the fiscal reporting year, or from an appropriation which was approved by public vote in a previous year? Enter Y for Yes, N for No. If yes, complete one record for the most recent vote from each funding source. If no, go to question 1.45.

Name of municipality or district holding the vote: Seneca Falls Central School
Indicate the type of municipality or district holding the vote: School District
Was this a Chapter 414 (Ed. Law Â§259.1.b)? Y
Dollar amount: $50,000
Was the vote successful? Y
Date the vote was held (mm/dd/yyyy): 06/12/2012

For the fiscal year that ended in 2013, indicate the total percentage of the library's local public funding that was either subject to public vote during the fiscal reporting year, or that came from an appropriation which was approved by public vote in a previous year. 54%

Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.46.

Name of contracting municipality or district: N/A
Is this a written contractual agreement? N/A
Population of the geographic area served by this contract: N/A
Dollar amount of contract: N/A
Enter the appropriate code for range of services provided (select one): N/A

For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION
Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

**PRINT MATERIALS**

**Cataloged Books**

<table>
<thead>
<tr>
<th>2.1</th>
<th>Adult Fiction Books</th>
<th>10,735</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.2</td>
<td>Adult Non-fiction Books</td>
<td>8,639</td>
</tr>
<tr>
<td>2.3</td>
<td>Total Adult Books (Total questions 2.1 &amp; 2.2)</td>
<td>19,374</td>
</tr>
<tr>
<td>2.4</td>
<td>Children's Fiction Books</td>
<td>5,192</td>
</tr>
<tr>
<td>2.5</td>
<td>Children's Non-fiction Books</td>
<td>3,096</td>
</tr>
<tr>
<td>2.6</td>
<td>Total Children's Books (Total questions 2.4 &amp; 2.5)</td>
<td>8,288</td>
</tr>
<tr>
<td>2.7</td>
<td>Total Cataloged Books (Total questions 2.3 &amp; 2.6)</td>
<td>27,662</td>
</tr>
</tbody>
</table>

**Other Print Materials**

<table>
<thead>
<tr>
<th>2.8</th>
<th>Total Uncataloged Books</th>
<th>1,118</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.9</td>
<td>Total Print Serials</td>
<td>344</td>
</tr>
<tr>
<td>2.10</td>
<td>All Other Print Materials</td>
<td>578</td>
</tr>
<tr>
<td>2.11</td>
<td>Total Other Print Materials (Total questions 2.8 through 2.10)</td>
<td>2,040</td>
</tr>
<tr>
<td>2.12</td>
<td>Total Print Materials (Total questions 2.7 and 2.11)</td>
<td>29,702</td>
</tr>
</tbody>
</table>

**ELECTRONIC MATERIALS**

<table>
<thead>
<tr>
<th>2.13</th>
<th>Electronic Books</th>
<th>15,933</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.14</td>
<td>Local Databases</td>
<td>12</td>
</tr>
<tr>
<td>2.15</td>
<td>NOVELNY Databases</td>
<td>11</td>
</tr>
<tr>
<td>2.16</td>
<td>Total Databases (Total questions 2.14 and 2.15)</td>
<td>23</td>
</tr>
<tr>
<td>2.17</td>
<td>Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, collection of digital photographs, etc.)</td>
<td>32</td>
</tr>
<tr>
<td>2.18</td>
<td>Total Electronic Materials (Total questions 2.13, 2.16 and 2.17)</td>
<td>15,988</td>
</tr>
</tbody>
</table>

**ALL OTHER MATERIALS**

<table>
<thead>
<tr>
<th>2.19</th>
<th>Audio - Physical Units</th>
<th>1,188</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.20</td>
<td>Audio - Downloadable Units</td>
<td>7,041</td>
</tr>
<tr>
<td>2.21</td>
<td>Video - Physical Units</td>
<td>1,057</td>
</tr>
<tr>
<td>2.22</td>
<td>Video - Downloadable Units</td>
<td>0</td>
</tr>
<tr>
<td>2.23</td>
<td>All Other Materials (includes microform, films, slides, etc.)</td>
<td>122</td>
</tr>
<tr>
<td>2.24</td>
<td>Total Other Materials Holdings (Total questions 2.19 through 2.23)</td>
<td>9,408</td>
</tr>
<tr>
<td>2.25</td>
<td><strong>GRAND TOTAL HOLDINGS</strong> (Total questions 2.12, 2.18 and 2.24)</td>
<td>55,098</td>
</tr>
</tbody>
</table>

**CURRENT SERIAL SUBSCRIPTIONS**

| 2.26 | Current Print Serial Subscriptions | 86 |

**ADDITIONS TO HOLDINGS** - Do not subtract withdrawals or discards.

<table>
<thead>
<tr>
<th>2.27</th>
<th>Cataloged Books</th>
<th>1,420</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.28</td>
<td>All Other Print Materials</td>
<td>10</td>
</tr>
<tr>
<td>2.29</td>
<td>Electronic Materials</td>
<td>16,235</td>
</tr>
<tr>
<td>2.30</td>
<td>All Other Materials</td>
<td>3,490</td>
</tr>
<tr>
<td>2.31</td>
<td>Total Additions (Total questions 2.27 through 2.30)</td>
<td>21,155</td>
</tr>
</tbody>
</table>

**3. LIBRARY PROGRAMS, POLICIES, AND SERVICES**

Report all information on questions 3.1 through 3.10 and 3.56 through 3.64 as of the end of the fiscal year.
reported in Part 1; report information on questions 3.11 through 3.55 for the 2013 calendar year.

**LIBRARY SPONSORED PROGRAMS**

<table>
<thead>
<tr>
<th>3.1</th>
<th>Adult Program Sessions</th>
<th>22</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.2</td>
<td>Young Adult Program Sessions</td>
<td>5</td>
</tr>
<tr>
<td>3.3</td>
<td>Children's Program Sessions</td>
<td>282</td>
</tr>
<tr>
<td>3.4</td>
<td>All Other Program Sessions</td>
<td>41</td>
</tr>
<tr>
<td>3.5</td>
<td>Total Number of Program Sessions (Total questions 3.1 through 3.4)</td>
<td>350</td>
</tr>
<tr>
<td>3.6</td>
<td>Adult Program Attendance</td>
<td>838</td>
</tr>
<tr>
<td>3.7</td>
<td>Young Adult Program Attendance</td>
<td>97</td>
</tr>
<tr>
<td>3.8</td>
<td>Children's Program Attendance</td>
<td>7,289</td>
</tr>
<tr>
<td>3.9</td>
<td>All Other Program Attendance</td>
<td>2,274</td>
</tr>
<tr>
<td>3.10</td>
<td>Total Program Attendance (Total questions 3.6 through 3.9)</td>
<td>10,498</td>
</tr>
</tbody>
</table>

**SUMMER READING PROGRAM**

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2013 (check all that apply):

a. Program(s) for children  
   **Yes**

b. Program(s) for young adults  
   **Yes**

c. Program(s) for Adults  
   **No**

d. Summer Reading at New York Libraries name and/or logo used  
   **Yes**

e. Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)  
   **Yes**

f. N/A  
   **No**

3.12 Library outlets offering a summer reading program  
1

3.13 Children registered for the library's summer reading program  
146

3.14 Young adults registered for the library's summer reading program  
0

3.15 Total number registered for the library's summer reading program (total 3.13 + 3.14)  
146

3.16 Children's program sessions - Summer 2013  
57

3.17 Young adult program sessions - Summer 2013  
4

3.18 Adult program sessions - Summer 2013  
0

3.19 Total program sessions - Summer 2013 (total 3.16 + 3.17 + 3.18)  
61

3.20 Children's program attendance - Summer 2013  
2,471

3.21 Young adult program attendance - Summer 2013  
49

3.22 Adult program attendance - Summer 2013  
0

3.23 Total program attendance - Summer 2013 (total 3.20 + 3.21 + 3.22)  
2,520

**COLLABORATORS**

3.24 Public school district(s) and/or BOCES  
1

3.25 Non-public school(s)  
1

3.26 Childcare center(s)  
4

3.27 Summer camp(s)  
0

3.28 Municipality/Municipalities  
0

3.29 Literacy provider(s)  
0

3.30 Other (describe using the State note)  
8

3.31 Total Collaborators (total 3.24 through 3.30)  
14
EARLY LITERACY PROGRAMS

3.32 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.33 Indicate types of programs offered (check all that apply)

a. Focus on birth - school entry Yes
b. Focus on parents & caregivers No
c. Combined audience No
d. N/A No

3.34 Number of sessions

a. Focus on birth - school entry 104
b. Focus on parents & caregivers 0
c. Combined audience 0
d. N/A 0

3.35 Total Sessions 104

3.36 Attendance at sessions

a. Focus on birth - school entry 2,970
b. Focus on parents & caregivers 0
c. Combined audience 0
d. N/A 0

3.37 Total Attendance 2,970

3.38 Collaborators (check all that apply):

a. Childcare center(s) Yes
b. Public School District(s) and/or BOCES Yes
c. Non-Public School(s) Yes
d. Health care providers/agencies No
e. Other (describe using the State note) No
f. N/A No

ADULT LITERACY

3.39 Did the library offer adult literacy programs? No

3.40 Total program sessions N/A

3.41 Total program attendance N/A

3.42 Collaborators (check all that apply)

a. Literacy NY (Literacy Volunteers of America) No
b. Public School District(s) and/or BOCES No
c. Non-Public Schools No
d. Other (see instructions and describe using State Note) No
e. N/A Yes

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.43 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) N

3.44 Children's program sessions N/A

3.45 Young adult program sessions N/A

3.46 Adult program sessions N/A

3.47 Total program sessions (total 3.44 + 3.45 + 3.46) 0

3.48 Children's program attendance N/A

3.49 Young adult program attendance N/A

3.50 Adult program attendance N/A

3.51 Total program attendance (total 3.48 + 3.49 + 3.50) 0
3.52 Collaborators (check all that apply):
  a. Literacy NY (Literacy Volunteers of America) No
  b. Public School District(s) and/or BOCES No
  c. Non-Public School(s) No
  d. Other (describe using the State note) No
  e. N/A Yes

**DIGITAL LITERACY**

3.53 Did the library offer digital literacy programs? Y
3.54 Total program sessions 3
3.55 Total program attendance 10

**LIBRARY USE**

3.56 Library visits (total annual attendance) 75,674
3.57 Registered resident borrowers 4,369
3.58 Registered non-resident borrowers 1,444

**WRITTEN POLICIES (Answer Y for Yes, N for No)**

3.59 Does the library have an open meeting policy? Y
3.60 Does the library have a policy protecting the confidentiality of library records? Y
3.61 Does the library have an Internet use policy? Y
3.62 Does the library have a disaster plan? N

**ACCESSIBILITY (Answer Y for Yes, N for No)**

3.63 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y
3.64 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

**4. LIBRARY TRANSACTIONS**

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

**CATALOGED BOOK CIRCULATION**

4.1 Adult Fiction Books 15,811
4.2 Adult Non-fiction Books 5,576
4.3 Total Adult Books (Total questions 4.1 & 4.2) 21,387
4.4 Children's Fiction Books 9,868
4.5 Children's Non-fiction Books 3,257
4.6 Total Children's Books (Total questions 4.4 & 4.5) 13,125
4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 34,512

**CIRCULATION OF OTHER MATERIALS**

4.8 Circulation of Adult Other Materials 9,219
4.9 Circulation of Children's Other Materials 3,130
4.10 Circulation of Electronic Materials 2,350
4.11 Total Circulation of Other Materials (Total questions 4.8, 4.9 & 4.10) 14,699
4.12 Grand Total Circulation Transactions (Total questions 4.7 & 4.11) 49,211
4.13 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 16,255

**REFERENCE TRANSACTIONS**
5. TECHNOLOGY AND TELECOMMUNICATIONS
Report all information as of December 31, 2013.

SYSTEMS AND SERVICES
5.1 Automated circulation system? Y
5.2 Online public access catalog (OPAC)? Y
5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's website 44,410
5.5 Does the library use Internet filtering software on any computer? N
5.6 Number of uses (sessions) of public Internet computers per year 11,913
5.7 Name of the person responsible for the library's Information Technology (IT) services
   Mike Caraher
5.8 IT contact's telephone number (enter 10 digits only and hit the Tab key) (315) 568-8265
5.9 IT contact's email address myndersl@rochester.rr.com

6. STAFF INFORMATION
Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)
6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 40

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS
6.2 Library Director (certified) 0
6.3 Vacant Library Director (certified) 0
6.4 Librarian (certified) 0
6.5 Vacant Librarian (certified) 0
6.6 Library Manager (not certified) 1
6.7 Vacant Library Manager (not certified) 0
6.8 Library Specialist/Paraprofessional (not certified) 0
6.9 Vacant Library Specialist/Paraprofessional (not certified) 0
6.10 Other Staff 4.5
6.11 Vacant Other Staff 0
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) 5.50
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) 0.00

SALARY INFORMATION
6.14 FTE - Entry Level Librarian (certified) 0
6.15 Salary - Entry Level Librarian (certified) $0
6.16 FTE - Library Director (certified) 0
6.17 Salary - Library Director (certified) $0
6.18 FTE - Library Manager (not certified) 1
7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2013.

7.1 1. Is governed by board-approved written bylaws.  Y
7.2 2. Has a board-approved written long range plan of service.  Y
7.3 3. Presents an annual report to the community.  Y
7.4 4. Has board-approved written policies.  Y
7.5 5. Presents an annual written budget to appropriate funding agencies.  Y
7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.  Y
7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions)  Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space  Y
7.9 8b. lighting  Y
7.10 8c. shelving  Y
7.11 8d. seating  Y
7.12 8e. restroom (see instructions)  Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13 9a. telephone  Y
7.14 9b. photocopier (see instructions)  Y
7.15 9c. microcomputer or terminal  Y
7.16 9d. printer  Y
7.17 9e. telefacsimile capability (see instructions)  Y
7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.  Y
7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)  N

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library  1
8.2 Branches  0
8.3 Bookmobiles  0
8.4 Other Outlets  0
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)  1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - Main Library  57
8.7 Minimum Weekly Total Hours - Branch Libraries  0
8.8 Minimum Weekly Total Hours - Bookmobiles  0
8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)  57.00
8.10 Annual Total Hours - Main Library  2,979
### 9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

<table>
<thead>
<tr>
<th>Outlet Name</th>
<th>Seneca Falls Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outlet Name Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>Street Address</td>
<td>47 CAYUGA STREET</td>
</tr>
<tr>
<td>Outlet Street Address Status</td>
<td>00 (for no change)</td>
</tr>
<tr>
<td>City</td>
<td>SENECA FALLS</td>
</tr>
<tr>
<td>Zip Code</td>
<td>13148</td>
</tr>
<tr>
<td>Phone (enter 10 digits only)</td>
<td>(315) 568-8265</td>
</tr>
<tr>
<td>Fax Number (enter 10 digits only)</td>
<td>(315) 568-1606</td>
</tr>
<tr>
<td>E-mail Address</td>
<td><a href="mailto:myndersl@rochester.rr.com">myndersl@rochester.rr.com</a></td>
</tr>
<tr>
<td>Outlet URL</td>
<td><a href="http://www.senecafallslibrary.org">www.senecafallslibrary.org</a></td>
</tr>
<tr>
<td>County</td>
<td>Seneca</td>
</tr>
<tr>
<td>School District</td>
<td>Seneca Falls Central School</td>
</tr>
<tr>
<td>Outlet Type Code (select one):</td>
<td>CE</td>
</tr>
<tr>
<td>Public Service Hours Per Year for This Outlet</td>
<td>2,979</td>
</tr>
<tr>
<td>Number of Weeks This Outlet is Open</td>
<td>52</td>
</tr>
<tr>
<td>Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?</td>
<td>Y</td>
</tr>
<tr>
<td>Is the meeting space available for public use even when the outlet is closed?</td>
<td>Y</td>
</tr>
<tr>
<td>Total number of non-library sponsored programs, meetings and/or events at this outlet</td>
<td>355</td>
</tr>
<tr>
<td>Enter the appropriate outlet code (select one):</td>
<td>LO</td>
</tr>
<tr>
<td>Who owns this outlet building?</td>
<td>Library Board</td>
</tr>
<tr>
<td>Who owns the land on which this outlet is built?</td>
<td>Library Board</td>
</tr>
<tr>
<td>Indicate the year this outlet was initially constructed</td>
<td>2002</td>
</tr>
<tr>
<td>Indicate the year this outlet underwent a major renovation costing $25,000 or more</td>
<td>N/A</td>
</tr>
<tr>
<td>Square footage of the outlet</td>
<td>11,900</td>
</tr>
<tr>
<td>Total number of Internet terminals at this outlet used by the general public</td>
<td>13</td>
</tr>
<tr>
<td>Type of connection on the outlet's public Internet computers</td>
<td>Cable</td>
</tr>
<tr>
<td>Maximum download speed of connection on the outlet's public Internet computers</td>
<td>Greater than 6 mbps and less than 9 mbps</td>
</tr>
<tr>
<td>Maximum upload speed of connection on the outlet's public Internet computers</td>
<td>Greater than 200 kbps and less than 768 kbps</td>
</tr>
<tr>
<td>Internet Provider</td>
<td>Time Warner Cable</td>
</tr>
<tr>
<td>WiFi Access (click the hyperlink for types of WiFi Access)</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>Number of wireless access uses per year: Report the total number of uses of wireless access in the outlet during the last year.</td>
<td>0</td>
</tr>
<tr>
<td>Does the outlet have interactive videoconferencing capability for public use?</td>
<td>N</td>
</tr>
</tbody>
</table>
10. OFFICERS AND TRUSTEES
Report information about trustee meetings as of December 31, 2013. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS
10.1 Total number of board meetings held during calendar year
(January 1, 2013 to December 31, 2013) 12
10.2 Number of voting library board positions stated in the library's charter. 5-15
10.3 Number of current voting positions on library board. 12

BOARD MEMBER SELECTION
10.4 Enter Board Member Selection Code (select one): EA - board members are elected by the library association membership

List Officers and Board Members for the current Calendar Year (January 1 - December 31, 2014). Complete one record for each board member. There must be a record for each voting position, whether filled or vacant.

BOARD PRESIDENT
10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant
Mrs.
10.6 First Name Karen
10.7 Last Name McNamara
10.8 Mailing Address 3344 Route 89
10.9 City Seneca Falls
10.10 Zip Code (5 digits only) 13148
10.11 Phone (enter 10 digits only) (315) 549-0147
10.12 E-mail Address Karen.mcnamara59@gmail.com
10.13 Term Begins - Month June
10.14 Term Begins - Year (yyyy) 2012
10.15 Term Expires - Month June
10.16 Term Expires - Year (yyyy) 2014
10.17 The date the Oath of Office was taken (mm/dd/yyyy) N/A
10.18 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
10.19 Is this a brand new trustee? N

1. Title of Board Member (select one): Mr.
2. First Name of Board Member Martin
3. Last Name of Board Member Toombs
4. Mailing Address 84 Bridge Street
5. City Seneca Falls
<p>| | | | | | | | | | | | | | | | |</p>
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<td>6.</td>
<td>Zip Code (5 digits only)</td>
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<td>7.</td>
<td>E-mail address</td>
<td><a href="mailto:marty@toombs.info">marty@toombs.info</a></td>
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<td>Vice-President</td>
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<td>15.</td>
<td>Is this a brand new trustee?</td>
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<td>1.</td>
<td>Title of Board Member (select one):</td>
<td>Mrs.</td>
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<td>2.</td>
<td>First Name of Board Member</td>
<td>Deborah</td>
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<td>3.</td>
<td>Last Name of Board Member</td>
<td>Jones</td>
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<td>7.</td>
<td>E-mail address</td>
<td><a href="mailto:djones33@rochester.rr.com">djones33@rochester.rr.com</a></td>
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<td>Office Held or Trustee</td>
<td>Secretary</td>
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<td>15.</td>
<td>Is this a brand new trustee?</td>
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<td>1.</td>
<td>Title of Board Member (select one):</td>
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<td>2.</td>
<td>First Name of Board Member</td>
<td>Robert</td>
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<td>Kernan</td>
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<td><a href="mailto:rkernan3@rochester.rr.com">rkernan3@rochester.rr.com</a></td>
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<td>8.</td>
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<td>Treasurer</td>
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<td>13.</td>
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<td>15.</td>
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<td>1.</td>
<td>Title of Board Member (select one):</td>
<td>Mrs.</td>
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<td>2.</td>
<td>First Name of Board Member</td>
<td>Ann</td>
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<td>3.</td>
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<td>Cramer</td>
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<td>4.</td>
<td>Mailing Address</td>
<td>101 Cayuga Street</td>
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<td>5.</td>
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</tbody>
</table>
Zip Code (5 digits only) 13148
E-mail address acramer101@verizon.net
Office Held or Trustee Trustee
Term Begins - Month June
Term Begins - Year (year) 2012
Term Expires June
Term Expires - Year (yyyy) 2014
The date the Oath of Office (mm/dd/yyyy) was taken N/A
The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
Is this a brand new trustee? N
Title of Board Member (select one): Mr.
First Name of Board Member Daniel
Last Name of Board Member Emmo
Mailing Address 117 Bridge Street
City Seneca Falls
Zip Code (5 digits only) 13148
E-mail address uncadan64@aol.com
Office Held or Trustee Trustee
Term Begins - Month June
Term Begins - Year (year) 2012
Term Expires June
Term Expires - Year (yyyy) 2015
The date the Oath of Office (mm/dd/yyyy) was taken N/A
The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
Is this a brand new trustee? N
Title of Board Member (select one): Mrs.
First Name of Board Member Gretchen
Last Name of Board Member Koch
Mailing Address 4051 Route 89
City Seneca Falls
Zip Code (5 digits only) 13148
E-mail address gretchennync@gmail.com
Office Held or Trustee Trustee
Term Begins - Month June
Term Begins - Year (year) 2012
Term Expires June
Term Expires - Year (yyyy) 2014
The date the Oath of Office (mm/dd/yyyy) was taken N/A
The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
Is this a brand new trustee? N
Title of Board Member (select one): Mrs.
First Name of Board Member Susan
Last Name of Board Member Porter
Mailing Address 78 Cayuga Street
City Seneca Falls
1. Title of Board Member (select one): Mrs.
2. First Name of Board Member Katherine
3. Last Name of Board Member Redder
4. Mailing Address 3787 Lower Lake Road
5. City Seneca Falls
6. Zip Code (5 digits only) 13148
7. E-mail address karrar@rit.edu
8. Office Held or Trustee Trustee
9. Term Begins - Month June
10. Term Begins - Year (year) 2013
11. Term Expires June
12. Term Expires - Year (yyyy) 2016
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Mrs.
2. First Name of Board Member Nancy
3. Last Name of Board Member Sinha
4. Mailing Address 201 Ovid Street
5. City Seneca Falls
6. Zip Code (5 digits only) 13148
7. E-mail address sinhaped@gmail.com
8. Office Held or Trustee Trustee
9. Term Begins - Month June
10. Term Begins - Year (year) 2013
11. Term Expires June
12. Term Expires - Year (yyyy) 2016
13. The date the Oath of Office (mm/dd/yyyy) was taken N/A
14. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A
15. Is this a brand new trustee? N
1. Title of Board Member (select one): Mrs.
2. First Name of Board Member Susan
3. Last Name of Board Member Sinicropi
4. Mailing Address 117 Cayuga Street
5. City Seneca Falls
11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3 (see instructions).

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Amount</th>
<th>Subject to public vote held in reporting year or in a previous reporting year(s).</th>
<th>Written Contractual Agreement</th>
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<tbody>
<tr>
<td>School District</td>
<td>$177,000</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Seneca Falls Central School District</td>
<td>$15,000</td>
<td>N</td>
<td>N</td>
</tr>
</tbody>
</table>
1. Source of Funds  County
2. Name of funding County, Municipality or District  Seneca County
3. Amount  $10,650
4. Subject to public vote held in reporting year or in a previous reporting year(s).  N
5. Written Contractual Agreement  Y

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<th>11.2 TOTAL LOCAL PUBLIC FUNDS</th>
<th>$202,650</th>
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### SYSTEM CASH GRANTS TO MEMBER LIBRARY

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<thead>
<tr>
<th>Question</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.3 Local Library Services Aid (LLSA)</td>
<td>$2,335</td>
</tr>
<tr>
<td>11.4 Central Library Aid (CLDA and/or CBA)</td>
<td>$0</td>
</tr>
<tr>
<td>11.5 Additional State Aid received from the System</td>
<td>$30,000</td>
</tr>
<tr>
<td>11.6 Federal Aid received from the System</td>
<td>$0</td>
</tr>
<tr>
<td>11.7 Other Cash Grants</td>
<td>$188</td>
</tr>
</tbody>
</table>

| 11.8 TOTAL SYSTEM CASH GRANTS | $32,523 |

| 11.9 State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants | $0 |

### OTHER STATE AID

<table>
<thead>
<tr>
<th>Question</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.10 LSTA</td>
<td>$0</td>
</tr>
<tr>
<td>11.11 Other Federal Aid</td>
<td>$0</td>
</tr>
</tbody>
</table>

| 11.12 TOTAL FEDERAL AID | $0 |

| 11.13 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE | $0 |

### OTHER RECEIPTS

<table>
<thead>
<tr>
<th>Question</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.14 Gifts and Endowments</td>
<td>$71,517</td>
</tr>
<tr>
<td>11.15 Fund Raising</td>
<td>$785</td>
</tr>
<tr>
<td>11.16 Income from Investments</td>
<td>$625</td>
</tr>
<tr>
<td>11.17 Library Charges</td>
<td>$9,432</td>
</tr>
<tr>
<td>11.18 Other</td>
<td>$4,961</td>
</tr>
</tbody>
</table>

| 11.19 TOTAL OTHER RECEIPTS | $87,320 |

| 11.20 TOTAL OPERATING FUND RECEIPTS | $322,493 |

| 11.21 BUDGET LOANS | $0 |

### TRANSFERS

<table>
<thead>
<tr>
<th>Question</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.22 From Capital Fund (Same as Question 14.8)</td>
<td>$0</td>
</tr>
<tr>
<td>11.23 From Other Funds</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

| 11.24 TOTAL TRANSFERS | $40,000 |

| 11.25 BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2013 (Same as Question 12.39 of previous year if fiscal year has not changed) | $299,191 |

| 11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE | $661,684 |

## 12. OPERATING FUND DISBURSEMENTS

### STAFF EXPENDITURES
Salaries & Wages Paid from Library Funds

12.1 Certified Librarians $0
12.2 Other Staff $154,208
12.3 Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2) $154,208
12.4 Employee Benefits Expenditures $23,411
12.5 Total Staff Expenditures (Add Questions 12.3 and 12.4) $177,619

COLLECTION EXPENDITURES

12.6 Print Materials Expenditures $25,985
12.7 Electronic Materials Expenditures $1,066
12.8 Other Materials Expenditures $12,634
12.9 Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8) $39,685

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10 From Local Public Funds (71PF) $0
12.11 From Other Funds (71OF) $17,962
12.12 Total Capital Expenditures (Add Questions 12.10 and 12.11) $17,962

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13 From Local Public Funds (72PF) $0
12.14 From Other Funds (72OF) $37,546
12.15 Total Repairs (Add Questions 12.13 and 12.14) $37,546
12.16 Other Disbursements for Operation & Maintenance of Buildings $27,400
12.17 Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16) $64,946

MISCELLANEOUS EXPENSES

12.18 Office and Library Supplies $8,734
12.19 Telecommunications $4,659
12.20 Binding Expenses $0
12.21 Postage and Freight $4,998
12.22 Professional & Consultant Fees $14,735
12.23 Other Miscellaneous $15,122
12.24 Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23) $48,248
12.25 CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE $6,534

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) $0
12.27 From Other Funds (73OF) $0
12.28 Total (Add Questions 12.26 and 12.27) $0
12.29 Budget Loans (Principal and Interest) $0
12.30 Short-Term Loans $0
12.31 Total Debt Service (Add Questions 12.28, 12.29 and 12.30) $0
12.32 TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) $354,994
**TRANSFER**

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.33</td>
<td>From Local Public Funds (76PF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.34</td>
<td>From Other Funds (76OF)</td>
<td>$0</td>
</tr>
<tr>
<td>12.35</td>
<td><strong>Total Transfers to Capital Fund</strong></td>
<td>$0</td>
</tr>
<tr>
<td>12.36</td>
<td><strong>Transfer to Other Funds</strong></td>
<td>$158,765</td>
</tr>
<tr>
<td>12.37</td>
<td><strong>Total Transfers</strong> (Add Questions 12.35 and 12.36)</td>
<td>$158,765</td>
</tr>
<tr>
<td>12.38</td>
<td><strong>Total Disbursements and Transfers</strong> (Add Questions 12.32 and 12.37)</td>
<td>$513,759</td>
</tr>
<tr>
<td>12.39</td>
<td>Balance in Operating Fund - Ending Balance for the Fiscal Year Ending 2013</td>
<td>$147,925</td>
</tr>
<tr>
<td>12.40</td>
<td><strong>Grand Total Disbursements, Transfers &amp; Balance</strong> (Add Questions 12.38 and 12.39; same as Question 11.26)</td>
<td>$661,684</td>
</tr>
</tbody>
</table>

**ASSURANCE**

12.41 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

**FISCAL AUDIT**

12.42 Last audit performed (mm/dd/yyyy) | N/A
12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) | N/A
12.44 Indicate type of audit (select one): | N/A

**CAPITAL FUND**

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. | N

**13. CAPITAL FUND RECEIPTS**

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

**REVENUES FROM LOCAL SOURCES**

13.1 Revenues from Local Government Sources | $0
13.2 All Other Revenues from Local Sources | $0
13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) | $0

**STATE AID FOR CAPITAL PROJECTS**

13.4 State Aid Received for Construction | $0
13.5 Other State Aid | $0
13.6 **Total State Aid** (Add Questions 13.4 and 13.5) | $0

**FEDERAL AID FOR CAPITAL PROJECTS**

13.7 **Total Federal Aid** | $0

**INTERFUND REVENUE**

13.8 Transfer from Operating Fund (Same as Question 12.35) | $0
13.9 **Total Revenues** (Add Questions 13.3, 13.6, 13.7 and 13.8) | $0
13.10 **Non-Revenue Receipts** | $0
13.11 **Total Cash Receipts** (Add Questions 13.9 and 13.10) | $0
13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2013 (Same as Question 14.11 of previous year, if fiscal year has not changed) $0

13.13 TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12) $0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES
14.1 Construction $0
14.2 Incidental Construction $0

Other Disbursements
14.3 Purchase of Buildings $0
14.4 Interest $0
14.5 Collection Expenditures $0
14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) $0

14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6) $0

14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22) $0

14.9 NON-PROJECT EXPENDITURES $0

14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) $0

14.11 BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2013 $0

14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $0

15. FEDERAL TOTALS

All questions in Part 15 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1 Total ALA-MLS 0.00
15.2 Total Librarians 1.00
15.3 All Other Paid Staff 4.50
15.4 Total Paid Employees 5.50
15.5 State Government Revenue $32,335
15.6 Federal Government Revenue $0
15.7 Other Operating Revenue $87,508
15.8 Total Operating Revenue $322,493
15.9 Other Operating Expenditures $119,728
15.10 Total Operating Expenditures $337,032
15.11 Total Capital Expenditures $17,962
15.12 Print Materials 29,124
15.13 Total Registered Borrowers 5,813
15.14 Other Capital Revenue and Receipts $0
15.15 Total Number of Internet Terminals Used by the General Public 13

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1 LIB ID 2400566010
16.2 Interlibrary Relationship Code ME
SUGGESTED IMPROVEMENTS

Library Name: SENECA FALLS LIBRARY
Library System: Finger Lakes Library System
Name of Person Completing Form:
Phone Number:

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!