### 1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2012, except for questions related to the current library director/manager (questions 1.35 through 1.40).

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Library ID Number</td>
<td>2400606880</td>
</tr>
<tr>
<td>1.2 Library Name</td>
<td>WAVERLY FREE LIBRARY</td>
</tr>
<tr>
<td>1.3 Name Status (State use only)</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.4 Structure Status (State use only)</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.5 Community</td>
<td>Waverly</td>
</tr>
<tr>
<td>1.6 Beginning Fiscal Reporting Year</td>
<td>01/01/2012</td>
</tr>
<tr>
<td>1.7 Ending Fiscal Reporting Year</td>
<td>12/31/2012</td>
</tr>
<tr>
<td>1.8 Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?</td>
<td>No</td>
</tr>
<tr>
<td>1.9 If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No N/A was answered to Question 1.8.</td>
<td>N/A</td>
</tr>
<tr>
<td>1.10 Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.</td>
<td>N/A</td>
</tr>
<tr>
<td>1.11 Beginning Local Fiscal Year</td>
<td>1/1/2012</td>
</tr>
<tr>
<td>1.12 Ending Local Fiscal Year</td>
<td>12/31/2013</td>
</tr>
<tr>
<td>1.13 Address Status</td>
<td>00 (for no change from previous year)</td>
</tr>
<tr>
<td>1.14 Street Address</td>
<td>18 ELIZABETH STREET</td>
</tr>
<tr>
<td>1.15 City</td>
<td>WAVERLY</td>
</tr>
<tr>
<td>1.16 Zip Code</td>
<td>14892</td>
</tr>
<tr>
<td>1.17 Mailing Address</td>
<td>18 ELIZABETH STREET</td>
</tr>
<tr>
<td>1.18 City</td>
<td>WAVERLY</td>
</tr>
<tr>
<td>1.19 Zip Code</td>
<td>14892</td>
</tr>
<tr>
<td>1.20 Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)</td>
<td>(607) 565-9341</td>
</tr>
<tr>
<td>1.21 Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)</td>
<td>(607) 565-3960</td>
</tr>
<tr>
<td>1.22 E-Mail Address to Contact the Library (Enter N/A if no e-mail address)</td>
<td><a href="mailto:waverlylibrary@stny.rr.com">waverlylibrary@stny.rr.com</a></td>
</tr>
<tr>
<td>1.23 Library Home Page URL (Enter N/A if no home page URL)</td>
<td><a href="http://WWW.FLLS.ORG/MEMBERPAGES/WAVERLY.HTM">WWW.FLLS.ORG/MEMBERPAGES/WAVERLY.HTM</a></td>
</tr>
<tr>
<td>1.24 Population Chartered to Serve (per 2010 Census)</td>
<td>4,444</td>
</tr>
<tr>
<td>1.25 Indicate the type of library as stated in the library's charter (select one):</td>
<td>ASSOCIATION</td>
</tr>
<tr>
<td>1.26 Indicate the area chartered to serve as stated in the library's charter (select one):</td>
<td>Village</td>
</tr>
</tbody>
</table>
1.27 During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library

N

1.28 Indicate the type of charter the library currently holds (select one):

Absolute

1.29 Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter

10/19/1956

1.30 Date the library was last registered

10/01/1930

1.31 Federal Employer Identification Number

150592911

1.32 County

TIOGA

1.33 School District

Waverly Central School District

1.34 Library System

Finger Lakes Library System

NOTE: For questions 1.35 through 1.40, report all information for the current library director/manager.

1.35 Title of Library Director/Manager (select one):

Ms.

1.36 First Name of Library Director/Manager

Cynthia

1.37 Last Name of Library Director/Manager

Durbin

1.38 NYS Public Librarian Certification Number

24891

1.39 E-mail Address of the Director/Manager

waverlylibrary@stny.rr.com

1.40 Fax Number of the Director/Manager

(607) 565-3960

1.41 Does the library charge fees for library cards to people residing outside the system's service area?

Y

1.42 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget either subject to a public vote(s) or from a previous appropriation(s) which was approved by public vote(s). Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.44.

N

1.43 For the fiscal year that ended in 2012, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect.

N/A
1.44 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.45.

1. Name of contracting municipality or district
2. Is this a written contractual agreement?
3. Population of the geographic area served by this contract
4. Dollar amount of contract
5. Enter the appropriate code for range of services provided (select one):

1.45 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books
2.1 Adult Fiction Books 12,217
2.2 Adult Non-fiction Books 14,414
2.3 Total Adult Books (Total questions 2.1 & 2.2) 26,631
2.4 Children's Fiction Books 6,815
2.5 Children's Non-fiction Books 2,942
2.6 Total Children's Books (Total questions 2.4 & 2.5) 9,757
2.7 Total Cataloged Books (Total questions 2.3 & 2.6) 36,388

Other Print Materials
2.8 Total Uncataloged Books 2,008
2.9 Total Print Serials 113
2.10 All Other Print Materials 17
2.11 Total Other Print Materials (Total questions 2.8 through 2.10) 2,138
2.12 Total Print Materials (Total questions 2.7 and 2.11) 38,526

ELECTRONIC MATERIALS
2.13 Electronic Books 0
2.14 Local Databases 11
2.15 NOVELNY Databases 9
2.16 Total Databases (Total questions 2.14 and 2.15) 20
2.17 Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.) 0
2.18 Total Electronic Materials (Total questions 2.13, 2.16 and 2.17) 20

ALL OTHER MATERIALS
2.19 Audio - Physical Units 983
2.20 Audio - Downloadable Titles 0
2.21 Video - Physical Units 1,159
2.22 Video - Downloadable Titles 0
2.23 All Other Materials (includes microform, films, slides, etc.) 120
2.24 Total Other Materials Holdings (Total questions 2.19 through 2.23) 2,262
2.25 GRAND TOTAL HOLDINGS (Total questions 2.12, 2.18 and 2.24) 40,808

CURRENT SERIAL SUBSCRIPTIONS
2.26 Current Print Serial Subscriptions 40

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.
2.27 Cataloged Books 1,009
2.28 All Other Print Materials 0
2.29 Electronic Materials 3
2.30 All Other Materials 335
2.31 Total Additions (Total questions 2.27 through 2.30) 1,347

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES
Report all information on questions 3.1 through 3.10 and 3.51 through 3.59 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.50 for the 2012 calendar year.

LIBRARY SPONSORED PROGRAMS
3.1 Adult Program Sessions 1
3.2 Young Adult Program Sessions 0
3.3 Children's Program Sessions 0
3.4 All Other Program Sessions 65
3.5 Total Number of Program Sessions (Total questions 3.1 through 3.4) 66
3.6 Adult Program Attendance 56
3.7 Young Adult Program Attendance 0
3.8 Children's Program Attendance 0
3.9 All Other Program Attendance 285
3.10 Total Program Attendance (Total questions 3.6 through 3.9) 341

SUMMER READING PROGRAM
3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2012 (check all that apply):
a. Program(s) for children Yes
b. Program(s) for young adults
   Yes

c. Summer Reading at New York Libraries
   name and/or logo used
   Yes

d. Collaborative Summer Library Program
   (CSLP Manual, provided through the New
   York State Library, used
   Yes

e. N/A
   No

3.12 Library outlets offering a summer reading
   program
   1

3.13 Children registered for the library's summer
   reading program
   61

3.14 Young adults registered for the library's
   summer reading program
   8

3.15 Total number registered for the library's
   summer reading program (total 3.13 + 3.14)
   69

3.16 Children's program sessions - Summer 2012
   1

3.17 Young adult program sessions - Summer
   2012
   1

3.18 Total program sessions - Summer 2012
   (total 3.16 + 3.17)
   2

3.19 Children's program attendance - Summer
   2012
   112

3.20 Young adult program attendance - Summer
   2012
   4

3.21 Total program attendance - Summer 2012
   (total 3.19 + 3.20)
   116

COLLABORATORS
3.22 Public school district(s) and/or BOCES
   0

3.23 Non-public school(s)
   0

3.24 Childcare center(s)
   0

3.25 Summer camp(s)
   1

3.26 Municipality/Municipalities
   0

3.27 Literacy provider(s)
   0

3.28 Other (describe using the State note)
   0

3.29 Total Collaborators (total 3.22 through 3.28)
   1

EARLY LITERACY PROGRAMS
3.30 Did the library offer early literacy
   programs? (Enter Y for Yes, N for No)
   Y

3.31 Indicate types of programs offered (check all that apply)
   a. Focus on birth - school entry
      Yes
   b. Focus on parents & caregivers
      No
   c. Combined audience
      No
   d. N/A
      No

3.32 Number of sessions
   a. Focus on birth - school entry
      46
   b. Focus on parents & caregivers
      N/A
   c. Combined audience
      N/A
   d. N/A
      N/A

3.33 Total Sessions
   46

3.34 Attendance at sessions
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Focus on birth - school entry</td>
<td>2,256</td>
</tr>
<tr>
<td>b. Focus on parents &amp; caregivers</td>
<td>N/A</td>
</tr>
<tr>
<td>c. Combined audience</td>
<td>N/A</td>
</tr>
<tr>
<td>d. N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>3.35 Total Attendance</td>
<td>2,256</td>
</tr>
<tr>
<td>3.36 Collaborators (check all that apply):</td>
<td></td>
</tr>
<tr>
<td>a. Childcare center(s)</td>
<td>No</td>
</tr>
<tr>
<td>b. Public School District(s) and/or BOCES</td>
<td>No</td>
</tr>
<tr>
<td>c. Non-Public School(s)</td>
<td>No</td>
</tr>
<tr>
<td>d. Health care providers/agencies</td>
<td>No</td>
</tr>
<tr>
<td>e. Other (describe using the State note)</td>
<td>No</td>
</tr>
<tr>
<td>f. N/A</td>
<td>No</td>
</tr>
<tr>
<td>ADULT LITERACY</td>
<td></td>
</tr>
<tr>
<td>3.37 Did the library offer adult literacy programs?</td>
<td>No</td>
</tr>
<tr>
<td>3.38 Total program sessions</td>
<td>0</td>
</tr>
<tr>
<td>3.39 Total program attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.40 Collaborators (check all that apply)</td>
<td></td>
</tr>
<tr>
<td>a. Literacy NY (Literacy Volunteers of America)</td>
<td>No</td>
</tr>
<tr>
<td>b. Public School District(s) and/or BOCES</td>
<td>No</td>
</tr>
<tr>
<td>c. Non-Public Schools</td>
<td>No</td>
</tr>
<tr>
<td>d. Other (see instructions and describe using State Note)</td>
<td>No</td>
</tr>
<tr>
<td>e. N/A</td>
<td>No</td>
</tr>
<tr>
<td>PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)</td>
<td></td>
</tr>
<tr>
<td>3.41 Did the library offer programs for English Speakers of Other Languages (ESOL)?</td>
<td>N</td>
</tr>
<tr>
<td>(Enter Y for Yes, N for No)</td>
<td></td>
</tr>
<tr>
<td>3.42 Children's program sessions</td>
<td>0</td>
</tr>
<tr>
<td>3.43 Young adult program sessions</td>
<td>0</td>
</tr>
<tr>
<td>3.44 Adult program sessions</td>
<td>0</td>
</tr>
<tr>
<td>3.45 Total program sessions (total 3.42 + 3.43 + 3.44)</td>
<td>0</td>
</tr>
<tr>
<td>3.46 Children's program attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.47 Young adult program attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.48 Adult program attendance</td>
<td>0</td>
</tr>
<tr>
<td>3.49 Total program attendance (total 3.46 + 3.47 + 3.48)</td>
<td>0</td>
</tr>
<tr>
<td>3.50 Collaborators (check all that apply):</td>
<td></td>
</tr>
<tr>
<td>a. Literacy NY (Literacy Volunteers of America)</td>
<td>No</td>
</tr>
<tr>
<td>b. Public School District(s) and/or BOCES</td>
<td>No</td>
</tr>
<tr>
<td>c. Non-Public School(s)</td>
<td>No</td>
</tr>
<tr>
<td>d. Health care providers/agencies</td>
<td>No</td>
</tr>
<tr>
<td>e. Other (describe using the State note)</td>
<td>No</td>
</tr>
<tr>
<td>f. N/A</td>
<td>Yes</td>
</tr>
<tr>
<td>LIBRARY USE</td>
<td></td>
</tr>
<tr>
<td>3.51 Library visits (total annual attendance)</td>
<td>17,122</td>
</tr>
</tbody>
</table>
3.52 Registered resident borrowers 1,646
3.53 Registered non-resident borrowers 1,313

WRITTEN POLICIES (Answer Y for Yes, N for No)
3.54 Does the library have an open meeting policy? Y
3.55 Does the library have a policy protecting the confidentiality of library records? Y
3.56 Does the library have an Internet use policy? Y
3.57 Does the library have a disaster policy? Y

ACCESSIBILITY (Answer Y for Yes, N for No)
3.58 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? N
3.59 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS
Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION
4.1 Adult Fiction Books 9,389
4.2 Adult Non-fiction Books 2,671
4.3 Total Adult Books (Total questions 4.1 & 4.2) 12,060
4.4 Children's Fiction Books 4,889
4.5 Children's Non-fiction Books 730
4.6 Total Children's Books (Total questions 4.4 & 4.5) 5,619
4.7 Total Cataloged Book Circulation (Total question 4.3 & 4.6) 17,679

CIRCULATION OF OTHER MATERIALS
4.8 Circulation of Adult Other Materials 3,971
4.9 Circulation of Children's Other Materials 630
4.10 Total Circulation of Other Materials (Total questions 4.8 & 4.9) 4,601
4.11 Grand Total Circulation Transactions (Total questions 4.7 & 4.10) 22,280
4.12 Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9) 6,249

REFERENCE TRANSACTIONS
4.13 Total Reference Transactions 742

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)
4.14 TOTAL MATERIALS RECEIVED 2,680

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)
4.15 TOTAL MATERIALS PROVIDED 4,673

5. AUTOMATION AND TELECOMMUNICATIONS
Report all information as of December 31, 2012.

SYSTEMS AND SERVICES

5.1 Automated circulation system? Y
5.2 Online public access catalog (OPAC)? Y
5.3 Electronic access to the OPAC from outside the library? Y
5.4 Annual number of visits to the library's web site 3,409
5.5 Does the library use Internet filtering software on any computer? N
5.6 Number of uses (sessions) of public Internet computers per year 5,794
5.7 Name of the person at the library to contact regarding Information Technology (IT) services Cynthia Durbin
5.8 IT contact's telephone number (enter 10 digits only and hit the Tab key) (607) 565-9341
5.9 IT contact's email address waverlylibrary@stny.rr.com

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per workweek used to compute FTE for all paid library personnel in this section. 40

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2 Library Director (certified) 1
6.3 Vacant Library Director (certified) 0
6.4 Librarian (certified) 0
6.5 Vacant Librarian (certified) 0
6.6 Library Manager (not certified) 0
6.7 Vacant Library Manager (not certified) 0
6.8 Library Specialist/Paraprofessional (not certified) 0
6.9 Vacant Library Specialist/Paraprofessional (not certified) 0
6.10 Other Staff 5
6.11 Vacant Other Staff 0
6.12 TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10) 6.00
6.13 VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11) 0.00

SALARY INFORMATION

6.14 FTE - Entry Level Librarian (certified) 0
6.15 Salary - Entry Level Librarian (certified) $0
6.16 FTE - Library Director (certified) 1
6.17 Salary - Library Director (certified) $30,200
6.18 FTE - Library Manager (not certified) 0
6.19 Salary - Library Manager (not certified) $0
7. MINIMUM PUBLIC LIBRARY STANDARDS
Report all information as of December 31, 2012.

7.1 1. Is governed by board-approved written bylaws.  Y
7.2 2. Has a board-approved written long range plan of service.  Y
7.3 3. Presents an annual report to the community.  Y
7.4 4. Has board-approved written policies.  Y
7.5 5. Presents an annual written budget to appropriate funding agencies.  Y
7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.  Y
7.7 7. Is open the minimum standard number of public service hours for population served.  Y (see instructions)

8. Maintains a facility to meet community needs, including adequate:
7.8 8a. space  Y
7.9 8b. lighting  Y
7.10 8c. shelving  Y
7.11 8d. seating  Y
7.12 8e. restroom (see instructions)  Y

9. Has the equipment and connections necessary to facilitate access to information:
7.13 9a. telephone  Y
7.14 9b. photocopier (see instructions)  Y
7.15 9c. microcomputer or terminal  Y
7.16 9d. printer  Y
7.17 9e. telefacsimile capability (see instructions)  Y
7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.  Y
7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)  Y

8. PUBLIC SERVICE INFORMATION
Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1 Main Library 1
8.2 Branches 0
8.3 Bookmobiles 0
8.4 Other Outlets 0
8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 1

PUBLIC SERVICE HOURS - Report hours to two decimal places.
8.6 Minimum Weekly Total Hours - Main Library  
34
8.7 Minimum Weekly Total Hours - Branch Libraries  
0
8.8 Minimum Weekly Total Hours - Bookmobiles  
0
8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)  
34.00
8.10 Annual Total Hours - Main Library  
1,898
8.11 Annual Total Hours - Branch Libraries  
0
8.12 Annual Total Hours - Bookmobiles  
0
8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)  
1,898.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

1. Outlet Name  
Waverly Free Library
2. Outlet Name Status  
00 (for no change)
3. Street Address  
18 Elizabeth Street
4. Outlet Street Address Status  
00 (for no change)
5. City  
Waverly
6. Zip Code  
14892
7. Phone (enter 10 digits only)  
(607) 565-9341
8. Fax Number (enter 10 digits only)  
(607) 565-3960
9. E-mail Address  
waverlylibrary@stny.rr.com
10. Outlet URL  
www.flls.org/memberpages/waverly.htm
11. County  
Tioga
12. Outlet Type Code (select one):  
CE
13. Public Service Hours Per Year for This Outlet  
1,898
14. Number of Weeks This Outlet is Open  
52
15. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?  
Y
16. Is the meeting space available for public use even when the outlet is closed?  
Y
17. Total number of non-library sponsored programs, meetings and/or events at this outlet  
6
18. Enter the appropriate outlet code (select one):  
LR
19. Who owns this outlet building?  
Other (specify using the State note)
20. Who owns the land on which this outlet is built?  
Other (specify using the State note)
21. Indicate the year this outlet was initially constructed  
1983
22. Indicate the year this outlet underwent a major renovation costing $25,000 or more  
N/A
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>23. Square footage of the outlet</td>
<td>6,000</td>
</tr>
<tr>
<td>24. Total number of Internet terminals at this outlet used by the public</td>
<td>9</td>
</tr>
<tr>
<td>25. Type of connection on the outlet's public Internet computers</td>
<td>Cable</td>
</tr>
<tr>
<td>26. Maximum download speed on the outlet's public access Internet computers only</td>
<td>Greater than 3 mbps and less than 6 mbps</td>
</tr>
<tr>
<td>27. Maximum upload speed on the outlet's public access Internet computers only</td>
<td>Greater than 200 kbps and less than 768 kbps</td>
</tr>
<tr>
<td>28. Internet Provider</td>
<td>Time Warner Cable</td>
</tr>
<tr>
<td>29. WiFi Access (click the hyperlink for types of WiFi Access)</td>
<td>No restrictions to access</td>
</tr>
<tr>
<td>30. Does the outlet have interactive videoconferencing capability for public use?</td>
<td>N</td>
</tr>
<tr>
<td>31. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?</td>
<td>N</td>
</tr>
<tr>
<td>32. Is every public part of the outlet accessible to a person in a wheelchair?</td>
<td>N</td>
</tr>
<tr>
<td>33. LIBID</td>
<td>2400606880</td>
</tr>
<tr>
<td>34. FSCSID</td>
<td>NY0158</td>
</tr>
<tr>
<td>35. Metropolitan Status Code</td>
<td>NC</td>
</tr>
<tr>
<td>36. Number of Bookmobiles in the Bookmobile Outlet Record</td>
<td>0</td>
</tr>
<tr>
<td>37. Outlet Structure Status</td>
<td>00 (for no change from previous year)</td>
</tr>
</tbody>
</table>

### 10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2012. All public and association libraries are required by Education Law to hold at least four meetings a year.

**BOARD MEETINGS**

10.1 Total number of board meetings held during calendar year (January 1, 2012 to December 31, 2012) | 6 |
10.2 Number of voting library board positions stated in the library's charter. | 5-15 |
10.3 Number of current voting positions on library board. | 12 |

**BOARD MEMBER SELECTION**

10.4 Enter Board Member Selection Code (select one): EA - board members are elected by the library association membership

List Officers and Board Members for the current Calendar Year. Complete one record for each board member.

**BOARD PRESIDENT**

10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant | Mrs. |
10.6 First Name | Mary |
10.7 Last Name | Charlton |
10.8 Mailing Address | 157 Collins Hill Rd |
10.9 City | Lockwood |
10.10 Zip Code (5 digits only) | 14859 |
<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Title of Board Member (select one):</td>
<td>Mrs.</td>
</tr>
<tr>
<td>2. First Name of Board Member</td>
<td>Anne</td>
</tr>
<tr>
<td>3. Last Name of Board Member</td>
<td>Hursh</td>
</tr>
<tr>
<td>4. Mailing Address</td>
<td>637 Walker Hill Rd.</td>
</tr>
<tr>
<td>5. City</td>
<td>Waverly</td>
</tr>
<tr>
<td>6. Zip Code (5 digits only)</td>
<td>14892</td>
</tr>
<tr>
<td>7. E-mail address</td>
<td>N/A</td>
</tr>
<tr>
<td>8. Office Held or Trustee</td>
<td>Vice-President</td>
</tr>
<tr>
<td>9. Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10. Term Expires - Year (yyyy)</td>
<td>2014</td>
</tr>
<tr>
<td>11. The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Title of Board Member (select one):</td>
<td>Dr.</td>
</tr>
<tr>
<td>2. First Name of Board Member</td>
<td>Myron</td>
</tr>
<tr>
<td>3. Last Name of Board Member</td>
<td>Bucholtz</td>
</tr>
<tr>
<td>4. Mailing Address</td>
<td>4 Mystic Lane</td>
</tr>
<tr>
<td>5. City</td>
<td>Sayre</td>
</tr>
<tr>
<td>6. Zip Code (5 digits only)</td>
<td>18840</td>
</tr>
<tr>
<td>7. E-mail address</td>
<td><a href="mailto:animalwoman@yahoo.com">animalwoman@yahoo.com</a></td>
</tr>
<tr>
<td>8. Office Held or Trustee</td>
<td>Treasurer</td>
</tr>
<tr>
<td>9. Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10. Term Expires - Year (yyyy)</td>
<td>2014</td>
</tr>
<tr>
<td>11. The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Title of Board Member (select one):</td>
<td>Mr.</td>
</tr>
<tr>
<td>2. First Name of Board Member</td>
<td>Greg</td>
</tr>
<tr>
<td>3. Last Name of Board Member</td>
<td>Coleman</td>
</tr>
<tr>
<td>4. Mailing Address</td>
<td>192 Oak Hill Rd.</td>
</tr>
<tr>
<td>5. City</td>
<td>Barton</td>
</tr>
<tr>
<td>6. Zip Code (5 digits only)</td>
<td>13734</td>
</tr>
<tr>
<td>7. E-mail address</td>
<td>N/A</td>
</tr>
<tr>
<td>8. Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9. Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10. Term Expires - Year (yyyy)</td>
<td>2014</td>
</tr>
<tr>
<td>11. The date the Oath of Office (mm/dd/yyyy) was taken</td>
<td>N/A</td>
</tr>
</tbody>
</table>
Mrs. Mary Charlotte Donnelly
444 Pennsylvania Avenue
Waverly
14892
Secretary
January 2015

Mr. George Howell
1048 Sprague Road
Chemung
14825
Trustee
January 2014

Mr. Fred Kennedy
213 Howard Street
Waverly
<table>
<thead>
<tr>
<th>No.</th>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Title of Board Member (select one)</td>
<td>Mrs.</td>
</tr>
<tr>
<td>2</td>
<td>First Name of Board Member</td>
<td>Joan</td>
</tr>
<tr>
<td>3</td>
<td>Last Name of Board Member</td>
<td>Schaffer</td>
</tr>
<tr>
<td>4</td>
<td>Mailing Address</td>
<td>5582 Main Street</td>
</tr>
<tr>
<td>5</td>
<td>City</td>
<td>Chemung</td>
</tr>
<tr>
<td>6</td>
<td>Zip Code (5 digits only)</td>
<td>14852</td>
</tr>
<tr>
<td>7</td>
<td>E-mail address</td>
<td>N/A</td>
</tr>
<tr>
<td>8</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9</td>
<td>Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Expires - Year (yyyy)</td>
<td>2014</td>
</tr>
<tr>
<td>11</td>
<td>The date the Oath of Office (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
<tr>
<td>12</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Title of Board Member (select one)</td>
<td>Ms.</td>
</tr>
<tr>
<td>2</td>
<td>First Name of Board Member</td>
<td>Mary</td>
</tr>
<tr>
<td>3</td>
<td>Last Name of Board Member</td>
<td>Perry-Rogers</td>
</tr>
<tr>
<td>4</td>
<td>Mailing Address</td>
<td>17 Hickory St.</td>
</tr>
<tr>
<td>5</td>
<td>City</td>
<td>Waverly</td>
</tr>
<tr>
<td>6</td>
<td>Zip Code (5 digits only)</td>
<td>14892</td>
</tr>
<tr>
<td>7</td>
<td>E-mail address</td>
<td>N/A</td>
</tr>
<tr>
<td>8</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9</td>
<td>Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Expires - Year (yyyy)</td>
<td>2016</td>
</tr>
<tr>
<td>11</td>
<td>The date the Oath of Office (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
<tr>
<td>12</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No.</th>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Title of Board Member (select one)</td>
<td>Mrs.</td>
</tr>
<tr>
<td>2</td>
<td>First Name of Board Member</td>
<td>Phyllis</td>
</tr>
<tr>
<td>3</td>
<td>Last Name of Board Member</td>
<td>Rynone</td>
</tr>
<tr>
<td>4</td>
<td>Mailing Address</td>
<td>12 Ithaca Street</td>
</tr>
<tr>
<td>5</td>
<td>City</td>
<td>Waverly</td>
</tr>
<tr>
<td>6</td>
<td>Zip Code (5 digits only)</td>
<td>14892</td>
</tr>
<tr>
<td>7</td>
<td>E-mail address</td>
<td><a href="mailto:phyllissr@rynone.com">phyllissr@rynone.com</a></td>
</tr>
<tr>
<td>8</td>
<td>Office Held or Trustee</td>
<td>Trustee</td>
</tr>
<tr>
<td>9</td>
<td>Term Expires</td>
<td>January</td>
</tr>
<tr>
<td>10</td>
<td>Term Expires - Year (yyyy)</td>
<td>2014</td>
</tr>
<tr>
<td>11</td>
<td>The date the Oath of Office (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
<tr>
<td>12</td>
<td>The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)</td>
<td>N/A</td>
</tr>
</tbody>
</table>
12. The date the Oath of Office was filed with
town or county clerk (mm/dd/yyyy)  N/A

1. Title of Board Member (select one):  Ms.
2. First Name of Board Member  Lorraine
3. Last Name of Board Member  Scrivener
4. Mailing Address  153 Center Street
5. City  Waverly
6. Zip Code (5 digits only)  14892
7. E-mail address  N/A
8. Office Held or Trustee  Trustee
9. Term Expires  January
10. Term Expires - Year (yyyy)  2015
11. The date the Oath of Office (mm/dd/yyyy)  N/A
was taken
12. The date the Oath of Office was filed with
town or county clerk (mm/dd/yyyy)  N/A

11. OPERATING FUNDS RECEIPTS
Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST
DOLLAR.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or districts which are the source of funds.

11.1 Does the library receive any local public
funds? If yes, complete one record for each
funding source; if no, go to question 11.3
(see instructions).

1. Source of Funds  County
2. Name of funding County, Municipality or District  TIOGA
3. Amount  $8,971
4. Subject to public vote held in reporting year
or in a previous reporting year(s).  N
5. Written Contractual Agreement  Y
1. Source of Funds  Town
2. Name of funding County, Municipality or District  BARTON
3. Amount  $6,250
4. Subject to public vote held in reporting year
or in a previous reporting year(s).  N
5. Written Contractual Agreement  N
1. Source of Funds  Village
2. Name of funding County, Municipality or District  WAVERLY
3. Amount  $12,000
4. Subject to public vote held in reporting year
or in a previous reporting year(s).  N
5. Written Contractual Agreement  N
1. Source of Funds  School District
2. Name of funding County, Municipality or District  WAVERLY CENTRAL
<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Amount</td>
<td>$25,000</td>
</tr>
<tr>
<td>4</td>
<td>Subject to public vote held in reporting year or in a previous reporting year(s).</td>
<td>N</td>
</tr>
<tr>
<td>5</td>
<td>Written Contractual Agreement</td>
<td>N</td>
</tr>
<tr>
<td>11.2</td>
<td>TOTAL LOCAL PUBLIC FUNDS</td>
<td>$52,221</td>
</tr>
<tr>
<td>11.3</td>
<td>Local Library Services Aid (LLSA)</td>
<td>$1,442</td>
</tr>
<tr>
<td>11.4</td>
<td>Central Library Aid (CLDA and/or CBA)</td>
<td>$0</td>
</tr>
<tr>
<td>11.5</td>
<td>Additional State Aid received from the System</td>
<td>$0</td>
</tr>
<tr>
<td>11.6</td>
<td>Federal Aid received from the System</td>
<td>$0</td>
</tr>
<tr>
<td>11.7</td>
<td>Other Cash Grants</td>
<td>$182</td>
</tr>
<tr>
<td>11.8</td>
<td>TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)</td>
<td>$1,624</td>
</tr>
<tr>
<td>11.9</td>
<td>State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants</td>
<td>$1,500</td>
</tr>
<tr>
<td>11.10</td>
<td>LSTA</td>
<td>$0</td>
</tr>
<tr>
<td>11.11</td>
<td>Other Federal Aid</td>
<td>$0</td>
</tr>
<tr>
<td>11.12</td>
<td>TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)</td>
<td>$0</td>
</tr>
<tr>
<td>11.13</td>
<td>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</td>
<td>$0</td>
</tr>
<tr>
<td>11.14</td>
<td>Gifts and Endowments</td>
<td>$151,152</td>
</tr>
<tr>
<td>11.15</td>
<td>Fund Raising</td>
<td>$10,033</td>
</tr>
<tr>
<td>11.16</td>
<td>Income from Investments</td>
<td>$27,291</td>
</tr>
<tr>
<td>11.17</td>
<td>Library Charges</td>
<td>$2,520</td>
</tr>
<tr>
<td>11.18</td>
<td>Other</td>
<td>$9,495</td>
</tr>
<tr>
<td>11.19</td>
<td>TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)</td>
<td>$200,491</td>
</tr>
<tr>
<td>11.20</td>
<td>TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)</td>
<td>$255,836</td>
</tr>
<tr>
<td>11.21</td>
<td>BUDGET LOANS</td>
<td>$0</td>
</tr>
<tr>
<td>11.22</td>
<td>From Capital Fund (Same as Question 14.8)</td>
<td>$0</td>
</tr>
<tr>
<td>11.23</td>
<td>From Other Funds</td>
<td>$0</td>
</tr>
<tr>
<td>11.24</td>
<td>TOTAL TRANSFERS (Add Questions 11.22 and 11.23)</td>
<td>$0</td>
</tr>
<tr>
<td>11.25</td>
<td>BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2012 (Same as Question 12.38 of previous year if fiscal year has not changed)</td>
<td>$0</td>
</tr>
</tbody>
</table>
11.26 GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE
(Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40) $255,836

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds
12.1 Certified Librarians $30,249
12.2 Other Staff $33,324
12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) $63,573
12.4 Employee Benefits Expenditures $8,789
12.5 **Total Staff Expenditures** (Add Questions 12.3 and 12.4) $72,362

COLLECTION EXPENDITURES
12.6 Print Materials Expenditures $9,181
12.7 Electronic Materials Expenditures $504
12.8 Other Materials Expenditures $1,849
12.9 **Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8) $11,534

CAPITAL EXPENDITURES FROM OPERATING FUNDS
12.10 From Local Public Funds (71PF) $0
12.11 From Other Funds (71OF) $0
12.12 **Total Capital Expenditures** (Add Questions 12.10 and 12.11) $0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment
12.13 From Local Public Funds (72PF) $2,562
12.14 From Other Funds (72OF) $0
12.15 **Total Repairs** (Add Questions 12.13 and 12.14) $2,562
12.16 Other Disbursements for Operation & Maintenance of Buildings $12,110
12.17 **Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16) $14,672

MISCELLANEOUS EXPENSES
12.18 Office and Library Supplies $4,076
12.19 Telecommunications $1,644
12.20 Binding Expenses $0
12.21 Postage and Freight $428
12.22 Professional & Consultant fees - All libraries enter total paid for professional and consultant fees. If the cost for any one professional or consultant's fee is over $10,000, please describe in the State note. See instructions for definition of Professional & Consultant. $375
12.23 Other Miscellaneous - If any expense
exceeds $10,000 or 5% of a library's budget,
whichever is higher, indicate in a State Note
how the funds were spent.

$7,102

12.24 Total Miscellaneous Expenses (Add
Questions 12.18, 12.19, 12.20, 12.21, 12.22
and 12.23) $13,625

12.25 CONTRACTS WITH PUBLIC
LIBRARIES AND/OR PUBLIC
LIBRARY SYSTEMS IN NEW YORK
STATE

$6,508

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26 From Local Public Funds (73PF) $0
12.27 From Other Funds (73OF) $0
12.28 Total (Add Questions 12.26 and 12.27) $0
12.29 Budget Loans (Principal and Interest) $0
12.30 Short-Term Loans $0
12.31 Total Debt Service (Add Questions 12.28,
12.29 and 12.30) $0

12.32 TOTAL OPERATING FUND
DISBURSEMENTS (Add Questions 12.26,
12.27, 12.28, 12.29, 12.30, 12.31 and 12.32) $118,701

TRANSFERS

Transfers to Capital Fund

12.33 From Local Public Funds (76PF) $0
12.34 From Other Funds (76OF) $0
12.35 Total Transfers to Capital Fund (Add
Questions 12.33 and 12.34; same as
Question 13.8) $0
12.36 Transfer to Other Funds $137,135
12.37 TOTAL TRANSFERS (Add Questions
12.35 and 12.36) $137,135
12.38 TOTAL DISBURSEMENTS AND
TRANSFERS (Add Questions 12.32 and
12.37) $255,836
12.39 BALANCE IN OPERATING FUND -
Ending Balance for the Fiscal Year Ending
2012 $0
12.40 GRAND TOTAL DISBURSEMENTS,
TRANSFERS & BALANCE (Add
Questions 12.38 and 12.39; same as
Question 11.26) $255,836

ASSURANCE

12.41 The Library operated under its plan of
service in accordance with the provisions of
Education Law and the Regulations of the
Commissioner, and assures that the "Annual
Report" was reviewed and accepted by the
Library Board on (date - mm/dd/yyyy).

01/14/2013

FISCAL AUDIT
12.42 Last audit performed (mm/dd/yyyy)  
12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)  
12.44 Indicate type of audit (select one): Private Accounting Firm  

e | Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.  
| N  

13. CAPITAL FUND RECEIPTS  

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*  

<table>
<thead>
<tr>
<th>REVENUES FROM LOCAL SOURCES</th>
</tr>
</thead>
</table>
| 13.1 Revenues from Local Government Sources | $0  
| 13.2 All Other Revenues from Local Sources | $0  
| 13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) | $0  

<table>
<thead>
<tr>
<th>STATE AID FOR CAPITAL PROJECTS</th>
</tr>
</thead>
</table>
| 13.4 State Aid Received for Construction | $0  
| 13.5 Other State Aid | $0  
| 13.6 **Total State Aid** (Add Questions 13.4 and 13.5) | $0  

<table>
<thead>
<tr>
<th>FEDERAL AID FOR CAPITAL PROJECTS</th>
</tr>
</thead>
</table>
| 13.7 **TOTAL FEDERAL AID** | $0  

<table>
<thead>
<tr>
<th>INTERFUND REVENUE</th>
</tr>
</thead>
</table>
| 13.8 Transfer from Operating Fund (Same as Question 12.35) | $0  
| 13.9 **TOTAL REVENUES** (Add Questions 13.3, 13.6, 13.7 and 13.8) | $0  
| 13.10 **NON-REVENUE RECEIPTS** | $0  
| 13.11 **TOTAL CASH RECEIPTS** (Add Questions 13.9 and 13.10) | $0  
| 13.12 BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2012 (Same as Question 14.11 of previous year, if fiscal year has not changed) | $0  
| 13.13 **TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) | $0  

14. CAPITAL FUND DISBURSEMENTS  

<table>
<thead>
<tr>
<th>PROJECT EXPENDITURES</th>
</tr>
</thead>
</table>
| 14.1 Construction | $0  
| 14.2 Incidental Construction | $0  

<table>
<thead>
<tr>
<th>Other Disbursements</th>
</tr>
</thead>
</table>
| 14.3 Purchase of Buildings | $0  
| 14.4 Interest | $0  
| 14.5 Collection Expenditures | $0  


14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) $0
14.7 TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6) $0
14.8 TRANSFER TO OPERATING FUND (Same as Question 11.22) $0
14.9 NON-PROJECT EXPENDITURES $0
14.10 TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9) $0
14.11 BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2012 $0
14.12 TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13) $0

15. FEDERAL TOTALS
All questions in Part 15 are calculated. locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.
15.1 Total ALA-MLS 1.00
15.2 Total Librarians 1.00
15.3 All Other Paid Staff 5.00
15.4 Total Paid Employees 6.00
15.5 State Government Revenue $2,942
15.6 Federal Government Revenue $0
15.7 Other Operating Revenue $200,673
15.8 Total Operating Revenue $255,836
15.9 Other Operating Expenditures $34,805
15.10 Total Operating Expenditures $118,701
15.11 Total Capital Expenditures $0
15.12 Print Materials 38,509
15.13 Total Registered Borrowers 2,959
15.14 Other Capital Revenue and Receipts $0
15.15 Total Number of Internet Terminals Used by the General Public 9

16. FOR NEW YORK STATE LIBRARY USE ONLY
16.1 LIB ID 2400606880
16.2 Interlibrary Relationship Code ME
16.3 Legal Basis Code NP
16.4 Administrative Structure Code SO
16.5 FSCS Public Library Definition Y
16.6 Geographic Code OTH
16.7 FSCS ID NY0158

SUGGESTED IMPROVEMENTS
Library Name: Waverly Free Library
Library System: Finger Lakes Library System
Name of Person Completing Form: Cynthia Durbin
Phone Number: 6075659341

Please share with us your suggestions for improving the Annual Report. Thank you!