MEMBER LIBRARY WEEKLY BULLETIN

No.13-9   March 15, 2013

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From Corinne Weible: Outreach Services Manager

Annual Reports Are Due in 12 Days!

Annual Reports are due in less than 2 weeks (March 27), so please start the process asap if you haven't already! If you need help with anything (including your username/password), please be in contact! Earlier this month I also sent out several statistics, a guide to running reports (thanks to Rex and Jan we have some great new ones this year!), the instructions, and a guideline of the changes in 2012.

Please send questions about the report content to Corinne (cweible@flls.org) or Amanda (aschiavulli@flls.org). Questions about running statistics reports should go to Jan (jaguirre@flls.org).

From Executive Director Amy Zuch

The Seneca County Board of Supervisors voted on Tuesday, March 12th to maintain flat funding for the Seneca County Libraries and FLLS for 2013. Sally Eller, trustee at the Edith B. Ford Memorial Library of Ovid, and Amy Zuch from FLLS spoke on behalf of the libraries and the system. More than one supervisor commented on the temporary nature of their support; they are voting to provide funding to the libraries for 2013, but cannot guarantee that they will vote this way in the future. Continued education and advocacy are needed!

Upcoming Workshops

Early Literacy Webinar

The New York State Library is developing a coordinated statewide early literacy training plan for public library staff. The first step in this initiative, a webinar with Saroj Ghoting* (http://www.earlylit.net) is titled "*Helping Every Child Enter School Ready to Read - Understanding Early Literacy as a Foundation for School Success,*" and will provide an

introduction to early literacy library services for public librarians and library staff as well as a professional development opportunity. The dates and times for the webinars are:

Thursday, March 28: 1:00 – 2:30
Tuesday, April 23: 10:00 – 11:30

There are a limited number of "seats" statewide. Amanda will be attempting to get a "seat" on

Thursday, March 28: 1:00 – 2:30 &Tuesday, April 23: 10:00 – 11:30 in the FLLS Conference Room.

Please let Amanda (aschiavulli@flls.org) know if you are interested in coming up (or down) and which date you would like to come. Since the "seats" are limited we do run the *chance* that you may come here and we might not be able to get in (we could have a puppet party!) or you could try logging on in groups from your own counties.

If you are planning on attending the webinar (either here or attempting on your own), there are a few prerequisites. Please visit: http://www.nysl.nysed.gov/libdev/earlylit/index.html for more information!

Book Repair Workshop

Tuesday, April 9
9:30-12:30

FLLS will be hosting a Book Repair Workshop with Kary Barth from Kapco Library Products.

Each participant is asked to bring: one or two paperback books, preferably new or new-like, to demonstrate covering techniques: a hardbound book with a book jacket to demonstrate application of book jacket covers; a stapled book or magazine; one hardbound book that needs repair and a "naked" hardbound book; i.e., a hardbound book that does NOT have a book jacket cover. Each participant will be provided with a *free* sample packet of materials

Space Is Limited: Please RSVP to Amanda (aschiavulli@flls.org) by **Friday, March 29, 2013**

All About Open Meetings Law

A workshop for member library directors, trustees & staff with Robert J. Freeman, Executive Director, Committee on Open Government, NYS Department of State
All libraries fall under Open Meetings Law and all libraries should follow the Freedom of Information Law. NYS Committee on Open Government's Robert Freeman will share everything you ever wanted to know about Open Meetings Law (how to announce meetings, when it is ok to go into executive session, can a trustee "attend" via phone or skype?) and the Freedom of Information Law.

Thursday, April 18, 2013
10 am – 12 pm
Tompkins County Public Library
Borg Warner Room

Digital Literacy Workshop
May 23, 2013
Borg Warner Room
9 am – 3 pm

This six-hour workshop is designed to instruct library staff on how to train both colleagues and their patron to provide uniform and standardized digital literacy content throughout the state. It also provides tips and techniques on teaching the curriculum to adults.

Travel reimbursements are available to all public library staff, and substitute staffing reimbursements are also available to eligible libraries.

The workshop provides continuing education credit needed to retain certification. A free lunch is provided. The workshops are open to all library staff who interact with the public.

What: Digital Literacy Workshop
When: May 23, 2013
Where: TCPL- Borg Warner Room
Time: 9:00 am – 3:30 pm

To register for the workshop, go to
http://members.nyla.org/max/4DCGI/events/ConferenceList.html?Action=Find_Events
For more information on the workshops and on reimbursements, visit the Program web page http://diglitny.org/index.php/about-the-project
For more information, visit the program web site at http://www.diglitny.org or contact Mary Anne Waltz, project manager and trainer, at 518-432-6952 x106 and info@diglitny.org.

Library Director/Manager 101: An Overview of Responsibilities, Best Practices and Working with Your Board for Success
Led by Rebekkah Smith Aldrich, author of *the Handbook for New Public Library Directors in New York State* and Mid Hudson Library System's Library Growth & Sustainability Consultant this workshop will cover the role of library director/manager, partnering with the Board for success, and best library practices.

Friday, June 7, 2013
10 am – 12 pm
Tompkins County Public Library
Borg Warner Room

Computer and Network Services Training Schedule Update by Jan Aguirre

Simply Reports - designing reports, using filters, selecting fields, sorting, exporting. Simply Reports is **THE** place to go if all the other canned reports just do not display or retrieve the results you want. Does the information in a record set not include everything you want to see? Select that record set in Simply Reports and you decide what information is displayed and in what order. If you are frustrated with searching for that special report and not finding exactly what you need, this workshop will help you design that custom report, save it for future use and export it where you need it.

- Need to identify the top 100 most active Adult users in the last year?
- How about the top 25 most popular Adult Fiction books last year?
- Want to send out a mass email to the most active patrons with children about the summer reading program this year?
- Want to find all your patrons that have selected email notification to receive notices but no email address is in their patron record?
- After you create a record set of items you plan to withdraw, wouldn't it be nice if that record set displayed relevant information that would help you determine if this title needs to be replaced?

All these queries, and so many more, can be created easily and quickly in Simply Reports. The first workshop on this topic is April 5th here at FLLS in our conference room. I currently have 8 openings. The deadline to register for this session is March 29th. Here are the dates of the workshops. Remember, a minimum of 5 participants is needed to conduct this workshop. All sessions run from 9:00 AM to 12 Noon.

April 5th Openings	Friday (CORT, NEVA)	FLLS	Deadline to Register 3/29	8
April 15th Openings	Monday	Waverly	Deadline to Register 4/8	10
April 23rd Openings	Tuesday	McGraw	Deadline to Register 4/16	10
April 24th Openings	Wednesday	Ovid	Deadline to Register 4/17	10
May 1st Openings	Wednesday	Weedsport	Deadline to Register 4/24	10

Online registration for upcoming sessions is available by clicking on the upcoming events links of the FLLS home page. Just click on the name of the workshop.

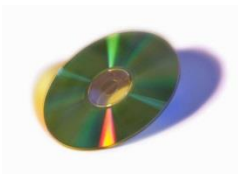## From Amanda Schiavulli: Adult and Youth Services

Reader's Theater For Kids
Engage some of your Kindergarten and Elementary aged patrons with these short scripts designed for practicing reading fluency:
http://www.harnett.k12.nc.us/education/components/docmgr/default.php?section detailid=43596&catfilter=1947#showDoc

Looking ahead: April is…

- **Poetry Month**
  - Make a book spine poem display
    - http://100scopenotes.com/2012/04/02/2012-book-spine-poem-gallery-2/

- Host a poetry slam.
- Have kids write haikus about the library and display them on a poetry bulletin board.

- **Math Awareness Month**
    - Create a math challenge bulletin board. Have a drawing and prizes for the month.

- **National Frog Month**
    - Check out the *Wide-Mouthed Frog* by Keith Faulkner from our Storytime Resource Collection.
    - Make origami jumping frogs: http://4.bp.blogspot.com/-co04COFeT2I/Tz6tttXORZI/AAAAAAAAAW8/Eyg0YjXjW9o/s1600/frog_origami_.jpg

- **National Humor Month**
    - Where do frogs keep all their money? (change font to black to reveal answer)
    - Include jokes in all your storytimes.
    - Encourage kids to tell you a (clean) joke for a candy prize.

Disc Cleaning Services
Just a reminder that FLLS will refurbish any discs that have become scratched from patron use at an affordable cost of $2 per disc! Contact Malia at malia@flls.org for more information on this service.
- **Coming soon: PS3, Wii U and Blu-Ray cleaning @ $3 per disc!**

Weeded Large Type Books and YA Books
FLLS still has quite a few large print books available for you to add to your collections. Please feel free to stop by and choose some! They will be available at the Summer Reading Workshop for the last round of choosing. In addition, TCPL will have some YA discards for you to choose from! Bring some shopping bags!

YA Nonfiction Book of the Week
Her Story: A timeline of the Women Who Changed America by Charlotte S. Waisman.
This beautiful volume is full of short vignettes of more than 900 women who have impacted America. While many of the women featured are well-known, there are a few gems such as the first woman to product a crossword puzzle! This volume is perfect for browsing or general interest for Women's History Month.

Linda Beins Reference - ILL Loan/Reference Department

Linda B. will be out of the office from Thursday, March 21 through Thursday, March 28.

ILL – Searching Polaris
Please let me know if you had difficulty reading/copying the email containing updated instructions on placing ILL Requests on the Polaris PAC.

DATABASE UPDATES
1) **Business and Company ASAP** will cease at midnight on March 31, 2013. All of the content in these databases is included in Gale's **Business Insights: Essentials**, which is currently a NOVELny database. For more information about **Business Insights: Essentials** please see http://www.gale.cengage.com/pdf/facts/12L-RF0729BIEOnesheetHR.pdf .

2) Access to the NovelNY database **JobNow** will end on Aril 30, 2013.

DATABASE TRAINING -
   Register for a session by clicking a date below:
Tue, Mar 12, 2013 2:00PM – 2:30 PM EST
Tue, Apr 16, 2013 2:00 PM – 2:30 PM EDT
Tue, May 14, 2013 2:00 PM – 2:30 PM EDT

DATABASE TRAINING – *EBSCO*
EBSCOHost Basics
        03/18 – 12 PM
        04/04 – 4 PM
        04/23 – 12 PM
My EBSCOHost Folder
        03/22 – 11 AM
EBSCOHost Train-the-Trainer
        03/29 – 1 PM
        04/19 – 1 PM
        05/06 – 11 AM
NoveList for Readers Advisory
           03/18 – 1PM
        04/30 – 2 PM
NoveList: All About Series
        04/03 – 11 AM
Auto Repair Reference Center
        04/05 – 12 PM
Register at:
https://ebscotraining.webex.com/mw0306ld/mywebex/default.do?siteurl=ebscotraining
Archived NoveList Training Sessions may be accessed at
http://support.ebsco.com/novelist/training_sessions.php

DATABASE TRAINING – *Grolier Online* University
This training will focus on these five Grolier online resources that are available via NOVELNY:
Amazing Animals of the World, *America the Beautiful*, *The New Book of Popular Science*,
Lands and Peoples, and *La Nueva Enciclopedia Cumbre*.

        03/19 – 3: 0 PM
Register at https://scholastic.webex.com/scholastic/onstage/g.php?d=655368497&t=a
      04/11 – 3:30 PM
Register at https://scholastic.webex.com/scholastic/onstage/g.php?d=653926441&t=a

DATABASE TRAINING –HeritageQuest Online (HQO)
Freedman's Bank Records
     04/11 – 3 PM
http://www.proquest.com/en-US/support/training/webinars.shtml > **Genealogy**

REFERENCE TRAINING – Introduction to Genealogy Resources
This webinar is aimed at reference staff with little or no experience in genealogy, and
will introduce online tools for assisting patrons with family history research. The goal of
the webinar is to give students confidence and skill in assisting family history
researchers. The class will outline basic sources and strategies. Topics covered will
include censuses, vital records, immigration records, military research and a variety of
other basic genealogy sources. The emphasis is on U.S. resources, but major foreign
sources will be identified. Registration is $25 for NYLA members and $35 for non-
members.
   Wednesday, March 20 2-3 PM
http://www.nyla.org/max/4DCGI/cms/review.html?Action=CMS_Document&DocID=735
&MenuKey=career

PRESERVATION WEEK - April 21-27, 2013
- ✓ **Pass It On** Events celebrating the fourth annual Preservation Week (April 21-27, 2013) will be held across the country at academic, public and special libraries. Activities will include lectures, presentations, demonstrations and workshops, as well as three free Preservation Week-sponsored webinars.
http://www.ala.org/alcts/confevents/preswk/alctsevents

- ✓ **New York Heritage**, a project of the NY 3Rs Association, Inc., is a research portal for students, educators, historians, genealogists, and anyone else who is interested in learning more about the people, places and institutions of New York State. The site provides free access to more than 170 distinct digital collections, totaling hundreds of thousands of items. The collections in **New York Heritage** represent a broad range of historical, scholarly, and cultural materials held in libraries, museums, and archives throughout the state. Collection items include photographs, letters, diaries, directories, maps, newspapers, books, and more. Take a look at the Bentley Snow Crystal collection (Buffalo Museum of Science), the Crandall Folk Art and Artist Collection (Crandall Public Library), a Doll Collection (St. Lawrence County Historical Association,) and a Manuscript Collections Relating to Slavery (NY Historical Society). For more information about the SCRLC digitization service, contact SCRLC at 607 273-9106. http://nyheritage.org

LAST WEEK'S QUESTION OF THE WEEK THIS WEEK'S QUESTION OF THE WEEK: It has been 121 years since John Naismith invented a game as an alternative to routine calisthenics. Some questions about basketball:

- When were backboards first introduced to the game? **1897**

- When was the first NCAA tournament and who was its winner? **1939 Oregon defeated Ohio State 46-33**

- What team has won the most consecutive NCAA tournaments? **UCLA 1967-1973; UCLA also won the championships in 1964, 1965, & 1975 thereby winning 10 championships in twelve years.**

- What were the most points scored in a championship game? **182 - Kentucky defeated Duke 94-88.**

<u>**Sources**</u>

Douchant, Mike <u>Encyclopedia of College Basketball</u> Gale Research, Inc. (1994)
www.cbssports.com/collegebasketball/ncaa-tournament/history/yearbyyear/index