

FLLS Board of Trustees Meeting Minutes

March 18, 2015

The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, March 18, 2015 at System Headquarters 1300 Dryden Road, Ithaca, NY

PRESENT FLLS Trustees Present: Kiehl, Ouimette, Griffin, Schaffer, Horvath, Ahner
Absent: Mashlykin, Eller, Jones, Melvin
Others Present: Business Manager Elaine Knapp and Administrative Assistant Diana Leigh

PRESIDING President Kiehl called the meeting to order at 5:35 PM.
(DOC 15 08)

AGENDA

The meeting agenda was unanimously approved.

--Motion by Griffin

(DOC 15 09) Secretary's Minutes
The minutes from the last meeting were unanimously approved.
--Motion by Horvath

(DOC 15 10) List of Department Statistics and Meetings (Director's Report) was discussed.

COMMITTEE REPORTS

FINANCE COMMITTEE

(DOC 15 11) Construction Project Recap – discussion

(DOC 15 12) Business Manager's Reports for 2014

(DOC 15 12) Treasurer's Reports for Feb 2015

(DOC 15 13) Check & Debit Charge Registers
Financial documents were reviewed and unanimously approved as presented.
--Motion by Griffin

NEW BUSINESS

1. Resignation of former Executive Director Amy Zuch
unanimously approved
--Motion by Ouimett
2. Board requests the April meeting for a presentation by staff on new platforms being researched/considered.

PERSONNEL COMMITTEE

6:20 **Executive Session to discuss confidential personnel matters.**
--Motion by Griffin

7:00 **End Executive Session**
--Motion by Ahner

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1. The Personnel Committee has begun reviewing job descriptions.
2. The job description of AV Associate has been reviewed. Pending union approval, the following shall apply, effective March 1, 2015:
 - a. The title shall be changed to Collections Associate.
 - b. The pay rate shall be adjusted to be commensurate with current responsibilities and duties.

Unanimously approved as presented.

--Motion by Ahner

ADJOURNMENT

The meeting was adjourned at 7:30 PM.

Respectfully submitted,
Diana Leigh, Recording Secretary & Christine Griffin, Secretary