

FLLS Board of Trustees Meeting Minutes

18 63

Sept. 19, 2018

Wednesday, September 19, 2018 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees Present: Toombs, Lewis, Horvath, Eller, Kiehl, Hudson, Melvin.

Absent: Marteney, Zaharis, Schaffer, Seymour.

FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins, Administrative Assistant Diana Leigh, Human Resources Administrator Kristi Downham, Member Services Librarian Nora Burrows.

Others Present: Steve Moolin, President of Aurora Library Board of Trustees, and candidate for FLLS Trustee, Tompkins County.

PRESIDING

President Lewis called the meeting to order at 5:32 PM.

(DOC 18 51)

AGENDA: No conflicts of interest were found for any Trustees present.

(DOC 18 52)

The minutes from the July 18, 2018 meeting were accepted as presented, with one abstention (Kiehl). – Motion by Eller.

(DOC 18 53)

The Director's Report was discussed.

New Business:

(DOC 18 54)

Kristi presented the 2018 Construction Grant applications, and FLLS's recommendations for distribution of the funds. Trustees Eller and Toombs, along with guest Moolin, recused themselves for conflict of interest. The proposal was accepted as presented. – Motion by Kiehl.

.....

Plans for the upcoming Annual Meeting were discussed.

(DOC 18 55)

Nominations for FLLS's open Trustee seats were discussed.

(DOC 18 56)

The Computer Network Services Department's draft budget was discussed, and accepted as presented. – Motion by Toombs.

Finance Committee:

(DOC 18 57)

July 2018 Business Manager's Report

(DOC 18 58)

July 2018 Treasurer's Report/Check Register & Debit Report

(DOC 18 59)

August 2018 Business Manager's Report

(DOC 18 60)

August 2018 Treasurer's Report/Check Register & Debit Report

The four above documents were reviewed and accepted; motion passed. – Motion by Hudson.

The Finance Committee has audited and certified the claims presented on DOCS 18 58 and 18 60.

Personnel Committee:

Nora Burrows' hire and performance to date was discussed and unanimously approved.

– Motion by Toombs.

Next Meeting: The next public meeting will be the Annual Meeting, on October 12, 2018, at 9:00 am, at the Ithaca Country Club.

ADJOURNMENT

The meeting was adjourned at 6:50 PM.

Submitted by: Diana Leigh, Administrative Assistant

Approved _____

Date of approval

Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.