FLLS Board of Trustees Meeting Minutes

August 24, 2016

The meeting of Finger Lakes Library System Board of Trustees was held Wednesday, Aug. 24, 2016 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT

FLLS Trustees Present: Eller, Kiehl, Schaffer, Ahner, Zaharis.
Absent: Witherell, Melvin, Horvath, Seymour, Hudson.
FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager Elaine Knapp, Human Resources Administrator Kristi Downham, Administrative Assistant Diana Leigh
Others Present: Martin Toombs, Trustee from Seneca Falls Library

PRESIDING

President Eller called the meeting to order at 5:33 PM.
Quorum was not achieved so all items were discussion only.

(DOC 16 58) AGENDA: The meeting agenda was determined to contain no conflicts of interest for any Trustees present.

(DOC 16 60) The Director’s Report was discussed.

New Business:
1. Focus Group Questions from the Plan of Service meetings were discussed.
2. Kristi Downham gave an update on the Construction Grant applications.
3. Committee updates were given.

COMMITTEE REPORTS

Finance Committee:
(DOC 16 62) Treasurer’s Reports
(DOC 16 63) Business Manager’s Reports
(DOC 16 64) Check Register & Debit Report

The above three documents were reviewed. Their adoption was tabled until the next meeting.

The Finance Committee has audited and certified the claims presented on DOC 16 64.

Personnel Committee:

Sarah’s evaluations were discussed. Acceptance of her review and performance evaluation was tabled until the next meeting.

7:03 pm Executive Session
7:28 pm President Eller called an end to the Executive Session

Next Meeting: The next public meeting will be on Sept. 21, 2016, at 5:30 pm.

ADJOURNMENT

The meeting was adjourned at 7:31 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved__________________________________

Date of approval ____________________________ Sally Eller, President

A signed copy of these minutes can be found in the Secretary’s Notebook at: Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.