May 18, 2016
The meeting of Finger Lakes Library System Board of Trustees was held
Wednesday, May 18, 2016 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT
FLLS Trustees Present: Eller, Melvin, Kiehl, Schaffer, Ahner, Horvath, Seymour, Zaharis.
Absent: Witherell, Hudson.
FLLS Staff Present: Executive Director Sarah Glogowski, Human Resources Administrator Kristi
Downham, Administrative Assistant Diana Leigh
Others Present: Stephanie Langer, Director of Tappan-Spaulding Memorial Library

PRESIDING
President Eller called the meeting to order at 5:34 PM.

(DOC 16 41) AGENDA: The meeting agenda was determined to contain no conflicts of interest for any
Trustees present, and was accepted; motion passed. – Motion by Melvin

(DOC 16 42) Secretary’s Minutes
The minutes from the last meeting were reviewed approved; motion passed. – Motion by Ahner

(DOC 16 43) The Director’s Report was discussed and accepted.

New Business:
1. Patti Schaffer reported on her attendance at the LTA conference.
2. Trustee term length was discussed. The topic was referred to the policy committee and tabled.
3. Library laws and regulations, and needs for legal advice, were discussed.
4. Motion to form a Safety & Security Committee, composed of Trustees and FLLS staff,
   was unanimously approved. – Motion by Zaharis

COMMITTEE REPORTS
Finance Committee:
(DOC 16 44) Treasurer’s Reports
(DOC 16 45) Business Manager’s Reports
(DOC 16 46) Check Register & Debit Report
The above three documents were reviewed and accepted; motion passed. – Motion by Kiehl

The Finance Committee has audited and certified the claims presented on DOC 16 46.

Policy Committee:
(DOC 16 47) Social Media Policy was discussed. The intent of the content was agreed upon, however because
of numerous grammatical corrections, the policy was tabled until next meeting.

Next Meeting: The next public meeting will be on June 29th, 2016, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 7:00 PM.

Submitted by: Diana Leigh, Recording Secretary

Approved ____________________________________________  ______________________________
Date of approval  Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary’s Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.