

FLLS Board of Trustees Meeting Minutes

December 6, 2017

Wednesday, December 6, 2017 at System Headquarters 1300 Dryden Road, Ithaca, NY.

PRESENT FLLS Trustees Present: Eller, Toombs, Lewis, Kiehl, Seymour, Ahner, Melvin, Zaharis.
Absent: Schaffer, Horvath, Hudson.
FLLS Staff Present: Executive Director Sarah Glogowski, Business Manager James Stebbins,
Human Resources Administrator Kristi Downham.
Others Present: Trustee-Elect Susan Marteney

PRESIDING President Eller called the meeting to order at 5:30 PM.
(DOC 17 78) AGENDA: No conflicts of interest were found for any Trustees present.
(DOC 17 79) The minutes from the Nov. 15, 2017 meeting were accepted as presented. – Motion by Toombs
(DOC 17 80) The Director’s Report was discussed.

New Business:

(DOC 17 81) The Board Executive Committee for 2018 was unanimously approved, as follows:
 President: Deborah Lewis, Vice President: Kay Zaharis, Secretary: Barbara Melvin
 – Motion by Toombs
(DOC 17 82) The Progressive Disciplinary Policy was discussed and unanimously approved. – Motion by Kiehl
 Meeting dates were set for 2018 as follows: Jan 17, Feb 21, Mar 14, Apr 11, May 16, June 20,
 July 18, Aug 15, Sept 19, Oct 12, Nov 14, Dec 12. All are Wednesdays except October (a Friday for
 the Annual Meeting).

Finance Committee:

(DOC 17 83) The Draft 2018 Budget was discussed and unanimously approved. – Motion by Toombs
(DOC 17 84) November 2017 Business Manager’s Report
(DOC 17 85) November 2017 Treasurer’s Report/Check Register & Debit Report
Documents 17-84 & 17-85 were reviewed and accepted; motion passed. – Motion by Zaharis.

The Finance Committee has audited and certified the claims presented on DOC 17 85.

Personnel Committee:

Executive Session to discuss personnel matters.

Next Meeting: The next public meeting will be on January 17, 2018, at 5:30 pm.

ADJOURNMENT The meeting was adjourned at 7:00 PM.

Submitted by: Barbara Melvin, Secretary

Approved _____
Date of approval

Barbara Melvin, Secretary

A signed copy of these minutes can be found in the Secretary's Notebook at:
Finger Lakes Library System, 1300 Dryden Road, Ithaca, NY 14850.