

Newfield Public Library
Annual Meeting Minutes
January 27, 2009

The meeting was called to order at 6:38pm by President, Mike Allinger with the following trustees present: Karin Eisenberg, Debi Brown, Tina Winstead, Cathy Shipos, and new trustees, Joe Tompkins, and Jill Henery. Also present were Florence Emery and secretary, Marge Strosnider.

Minutes: Two corrections made by Tina: under financial report...the state (not the county) recommends 60-80% of expenditures for personnel; and also, under the assignment of tasks, Mike to address the School Ballot funds increase (not tax funds).

Motion made by Cathy and seconded by Debi to accept the minutes as corrected. All voted in agreement.

Treasurer's Report: Karin explained some items in budget and summarized the annual report showed an increase of \$12,000 with \$9,000 of that derived from the increase in the school ballot.
Motion was made by Debi to accept the Annual Report. Cathy seconded the motion and all voted in favor (4 positive, 3 absent trustees).

2009 Draft Budget reviewed by Karin.

Tina corrected the Arts Council amount to \$1150. Discussion re: retirement IRA for the director position.

Motion made by Cathy to adopt the draft budget for 2009 with a retirement package for the director position. Debi seconded and all present voted in favor. (Wage and retirement amounts not determined in draft, but 'place holders'.

Director's Report: Tina reviewed the Annual Report of Director (see report). She suggested a volunteer 'Friends Group' to assist with grant writing and other tasks.

Committee Reports:

Building Committee - Karin

Bill Cline has not responded as yet to calls. Karin will contact again.

Still have funds from Winner, designated CDs, Payne Fund, and Triad.

To get estimate for cellular shades upstairs and down.

Library Director - Mike

Complete with Tina in place. Creation of new assistant director position in process.

Staffing issues are stable with job descriptions in process.

New programming - Halloween and Christmas focused.

Archives Alive - Chairmanship in transition from Reid Hoskins to Rosemary Rowland.

Nominations:

Review of trustee terms sheet and reminder that anyone present may vote for trustee nominees.

Motion to elect Jill Henery to fill trustee position #4 by Karin and seconded by Cathy. Vote was unanimous.

Motion to elect Joe Tompkins to fill trustee position #7 made by Karin, seconded by Debi

with all voting in agreement. Position #2 remains vacant with contacts being pursued to fill that position by appointment for the remainder of the term (until 2012).

Election of Offices:

Discussion open to floor re: offices. Mike was nominated to continue as President with Cathy being nominated to the office of Vice President.

Secretary, Marge Strosnider cast the ballot for the positions as above and the offices were approved by all. Karin was reappointed as Treasurer and Marge Strosnider as Secretary, with approval of all. Karin discussed the increasing responsibilities of the treasurer's position and possible consideration of division of duties at some point in the future. It is to be added to the 5 year plan.

Meeting night was temporarily set for the second Tuesday of the month, with the next meeting set for February 10, 2009.

Lease of second floor:

Motion made by Debi to lease the second floor space to Archives Alive for the sum of \$1.00 for the year, seconded by Cathy with all voting in agreement.

Motion to adjourn the meeting made by Debi and seconded by Jill at 8:12pm.

Respectfully submitted,
Marge Strosnider, secretary