

DRAFT
Newfield Public Library Meeting Minutes
June 9, 2009

The meeting was called to order by President, Mike Allinger at 6:35pm with the following trustees present: J.T. Tompkins, Jill Henery, Karin Eisenberg, Cathy Shipos, and Meredith Aidun. Also present were: Tina Winstead, library director; Rosemary Rowland, Archivist, and secretary, Marge Strosnider.

Minutes were reviewed and wording under the Director's report changed to teen corner proceeding with "some changes in plans".

Motion made by Cathy to approve the minutes of the May 12, 2009 meeting, as amended, was seconded by J.T. and the vote was unanimous.

Archives Alive: Rosemary reviewed quarterly report (see attached) and informed trustees of the new Historical Society officers. She extended an invitation to trustees to attend the next meeting of the group and meet the new officers. Meredith was nominated to represent the library trustees on the Archives Alive committee and accepted the post.

Director's Report: Tina reviewed monthly report (see attached).

Expressed frustration with budget: received info from county re: reduction in budget, however, no further info as to how cuts will affect services.

Discussion re: A/C estimates from four firms. Consensus is to go with a local company; and Tina will meet with Norm Aidun who will contact both firms.

Motion: made by Cathy for Tina to proceed with ordering of the air conditioning unit based upon Norm Aidun's assessment of the two local Bids received. Formal approval of purchase is to occur at the July meeting. J.T. seconded the motion and all voted in agreement.

Treasurer's Report: Karin informed trustees that 4 CDs are due for renewal this month:

First, funds from the LPL investment were put into checking account temporarily until amount needed for present projects is known.

Second CD, money invested from previous years' unused state funds in approximate amount of \$6,300-6,400.00.

Third and Fourth CDs are short term (90 day) investments from 2008 town money of \$5000 and a rollover 6 month CD for approx. \$8000.

Motion made by Jill to 1) invest first and second CDs into one large one at a better interest rate; and 2) to rollover third and fourth CDs into shorter term investments to be used if needed for present projects. Motion was seconded by Meredith and all voted in agreement.

Unfinished Business:

Blinds and A/C units already discussed above.

Update on Brick project from Karin: Spoke with Vicky Romanoff and masonry work to proceed as mason's schedule permits. She will keep in touch with Mr. Kline and also keep board informed when it will take place. Also to coordinate with next door landlord's painting

project.

New Business:

Website Problems: Mike led discussion of recent website problems and possible solutions. General consensus is to move to a different service provider which will also allow multiple people to be able to amend/or add to website. Becky and Tina are presently working on new design for website. Decision made to to explore options of new websites over the next two months and then proceed to choose one that best fits our needs and budget.

Old Home Days Parade: Theme not known, but several ideas and possibilities for floats were entertained. To pursue in detail at July meeting.

Committee Reports:

5-Year Plan:

Motion made by Jill and seconded by Meredith to approve Goal #1, as amended. All voted in agreement.

Motion made by Karin and seconded by J.T. to approve Goal #3, with the addition of evaluation.

The vote was unanimous.

Goals #2 and #7 to be acted on at July meeting. Meredith to join Jill and Mike to work on the "Electronic Resources".

Building Maintenance: general review of recent actions: lights on sign fixed, counter in teen section removed with wall repair and new countertop to follow, toilet mechanism fixed, new ladder to be purchased as part for present one cannot be found, polyurethaning of stairwell to be done in near future.

Correspondence and Communication:

NYLA Conference: Tina to gather more info re: dates.

Karin: informed board that she and Tina are investigating the use of a payroll service for the library.

Coming Up:

July meeting will be Tuesday, July 14, 2009 at 6:30.

Newfield Night out - August 4th at 6pm

Summer Reading Program Ice Cream Social - August 10, 7pm.

Motion made by Cathy (in the absence of Debi!) to adjourn the meeting at 8:40pm. Jill seconded the motion and it was carried.

Respectfully submitted,
Marge Strosnider,
Secretary