

DRAFT
Newfield Public Library Trustees
Meeting Minutes
November 10, 2009

Meeting called to order by President, Mike Allinger at 6:37 p.m. with the following trustees present: Karin Eisenberg, Cathy Shipos, Jill Henery, Meredith Aidun, and Debi Brown. Also present were Library Director, Tina Winstead; Guests: Newfield Elementary School Reading Specialists: Melissa Addy, Paul Ravas, and Kristin Black; and secretary, Marge Strosnider.

Open Floor to Community: NCS Reading Teachers introduced themselves and described the Elementary Reading Incentive Program with an invitation to the NPL to participate in this year's program. They reviewed recent themes of the program which runs from the February break until the April break. They are open for ideas for the theme, and also incentives to get students using the library. Their goal is to have students be more regular pleasure readers. Several ideas for themes and incentives for participation were discussed. The reading team will be working on establishing the theme and return to a later meeting or correspond via email re: cooperative efforts and ideas.

Minutes: Several corrections were made to the minutes of the October 13, 2009 meeting: under November special events-gingerbread house competition, Debi will check into prizes. Also in the Director's report, Funding for the WEB development classes was denied due to lack of funds 'from the Tompkins County Friends of the Library'. Other minor corrections were made and then **a motion was made by Cathy to accept the minutes, as amended, and Debi seconded the motion. It passed 6-0.**

Director's Report: Tina (see report)

Review of Tina's report.

Stationery: printing our own stationery with the present copier does not produce a satisfactory product. Tina will get some printed at Gnomes Copy and get compatible envelopes.

Computer Replacement Plan was reviewed. There is a budget line for computer replacement added to the 2010 budget with an allotment of \$2000. However, the plan may be modified somewhat after 2010 with replacement being based on usage and not just the date purchased.

Tina reported that the estimated cost of garbage pick up for the library would be \$280. per year and the board was in agreement to start the garbage service immediately.

Treasurer's Report: Karin reviewed the August-Sept packet. She remarked that a bill was not received from the Insurance agency for Liability Insurance which usually arrives in September. She contacted the agent and a new bill will be forthcoming. She is still awaiting a bill also from Bill Kline for the brick work completed.

Budget: 2010: Mike reviewed the 2009-2010 budget comparisons and noted the deficit of \$6000. Several ideas were suggested to make up the budget deficit including: approaching the school district for an increase in the ballot; increase the number of fundraisers for the library, redeem a CD, increasing expenses, and using the possible rollover from 2009, if there is one available.

At 8:14 pm Cathy moved that the board go into executive session to discuss an issue. Jill seconded the motion and it passed 6-0.

At 8:30 pm, Jill moved that the executive session be ended with Debi seconding the motion. Vote was 6-0 and the meeting was resumed.

Unfinished Business:

WEB site training - Tina reported that Becky had gone for one week and did not feel the program was benefiting her enough to return for the remaining 2 sessions. She has the book and will complete the material by self study.

Committee Reports:

Five Year Plan: no reports available.

Bake Sale - Receipts were \$274.70 from the Election Day bake sale, which was down from \$350 last year.

Maintenance - routine seasonal maintenance done.

Correspondence/Communication: no report

December Plans:

Gingerbread House Design Contest-consensus was to have two group classes for designing, one for children and one for families on a weekend perhaps. Meredith will reconnect with Becky Blish and Tina is also contacting a local volunteer. Date discussed for the first week of December.

Village Caroling and Tree decoration - being coordinated with Sunny Miller...possibly December 7th. Tina would like to do the books for the 'Giving Tree' in cooperation with the CGNF Christmas tree again this year.

Both events are to be advertised in the school newsletter.

The next meeting was set for December 8, 2009. Debi moved that the meeting be adjourned at 9:00pm and Meredith seconded the motion. All voted in agreement.

Respectfully submitted,
Marge Strosnider, secretary